

STANWIX RURAL PARISH COUNCIL

Minutes of the meeting of the Stanwix Rural Parish Council held on Wednesday 14th May 2008 in the Parish Hall, Crosby on Eden.

To be
Actioned
By:

SR 389/5/08 Election of Chairman for year 2008-09

Cllr C Nicholson was unanimously elected Chairman for the coming year and signed the Declaration of Acceptance of Office.

SR 390/5/08 Apologies for absence

Apologies for absence were received from Cllr A Scorer, J Taylor & J Watson.

SR 391/5/08 Present

The Chairman, Cllr C Nicholson and Cllr S Alecock, G Cawley, M Fox, P Gascoigne, V Hamilton, A Lightfoot, P Newstead, Y Robertson, T Roelich, J Telford & A Welsh.

SR 392/5/08 In Attendance

PC P Morley (for PC A Wright), County Cllr J Mallinson, City Cllr M Bowman, City Cllr J Bainbridge and S Newstead, Cumbria Newspapers.

No members of the public were present.

SR 393/5/08 Election of Vice-Chairman

Cllr G Cawley was unanimously elected Vice Chairman.

SR 394/5/08 Declarations of Interest

Cllr C Nicholson & Cllr A Lightfoot declared a personal interest in Item 8.1 – Planning Application No. 08/0255.

SR 395/5/08 Minutes of the meeting of the Parish Council held on 9th April 2008

The minutes of the meeting of the Parish Council held on the 9th April 2008 were received and agreed subject to the following amendments:-

SR 379.3/4/08 United Utilities – Services of Clerk, insert "*Also Resolved: Clerk to be paid £46.44 for additional hours worked and expenses incurred on behalf of United Utilities*".

SR 386/4/08 Cllr Telford - overgrown hedge in Linstock, the word "*opposite*" to be deleted and replaced with "*to the left on entering*" The Nurseries.

SR 396/5/08 Public Participation

In accordance with Standing Order 70 (a), the Chairman adjourned the meeting in order to allow members of the public to address the Council regarding the business to be transacted.

No members of the public were present.

PC P Morley entered the meeting at 7:40 p.m.

SR 397/5/08 Community Policing Report

PC P Morley read a report prepared by PC A Wright, that included:-

- Wallfoot/Park Broom Accident Statistics – Since January 2003 to date there have been two collision's involving slight injury. These current accident levels do not warrant road improvements. PC Morley asked Cllrs to report any future accidents witnessed. Cllr Mallinson will request County Officers opinion on double white lines in the area.
- Parking at Crosby on Eden School – Further complaints received about parking on pavement. Police are monitoring the situation and will enforce if necessary.

JM

- Parking at Houghton Village Store – Police employees have been informed not to park on the pavement outside store. In relation to layby, complaints have been received about current system of “traffic calming” being unsatisfactory. Recommends all agencies meet and discuss improvement options.
- Crime – Increase in shed, garage and opportunist thefts in the area, which is to be expected in the summer months. Requested that residents be extra vigilant at this time of year.
- Anti-social Behavior – The recent court case has highlighted problems exist in Houghton. As a consequence of court case, more resources will be made available to tackle A.S.B. New Police Community Support Officer due to be in post by the end of May.
- Livestock on Roads – Stray livestock have been a problem on main roads over past month. Advised Cllrs to request that farmers check their boundary fences.
- Whiteclose Gate to Linstock Speed Limit – Is being looked at with view to change it to 30 mph. Cllr Mallinson however, thought that this might be unattainable as this issue has been reviewed previously and found that a minimum speed of 50 mph on this road is allowed. Also advised that no new speed limits are being set at the moment due to a countywide survey taking place.

Other items raised included:-

A Councillor reported that the Whiteclosegate 30 m.p.h. Interactive Speed Indicator had been removed. Cllr Mallinson advised that the signs are moved according to schedules, and so had likely been removed to another location.

It was also reported that youths with dogs and air rifles had been seen behind Knells Farm. PC Morley was aware of this issue and urged residents to report sightings of similar incidences.

A Councillor inquired about a jack-knifed wagon that had blocked the A689. PC Morley reported that the driver had been prosecuted for driving without due care and attention.

The Chairman reconvened the meeting.

SR 398/5/08 Finance Matters

398.1 Resolved that the following payments be approved:-

PAYEE	DETAILS	AMOUNT	VOU NO.	CHQ NO.
A McCallum	Nett Salary	810.75	293	101112
	Reimbursements	204.84	294	101113
HM Inland Rev.	Tax & NI	226.71	295	101114
Allianz Insurance	Insurance Renewal 2008	694.83	296	101115
C Pearson	Redecoration Linstock Hall	760.00	297	101116
Thurnams	Toner Cartridge & Paper	126.75	298	101117
Linstock W.I.	Hall Hire	60.00	299	101118
Staples	Stationery & Stamps	26.28	300	101119
KG Bell	Crosby Hall - Redecoration	1280.00	301	101120
J Airey	Internal Audit Fee	79.00	302	101121
Instock	Crosby Hall - Tables	1132.22	303	101122
Cumbria CC	Goalpost Nets	50.76	303	101123
Stuart Park	Crosby Hall – Water Heater	340.00	304	101124
CALC	C Nicholson - Training Course	40.00	305	101125
Eden Woodland	Greens Maintenance April	531.51	306	101126

398.2 Accounts to the year ended 31st March 2008

Resolved: that the Accounts for 2007/8 be approved.

398.3 Internal Auditors Report

Resolved: The internal auditor's report for the accounting period ended the 31st March 2008 was received and approved.

398.4 Audit Commission Annual Return for Year Ended 31st March 2008

Resolved: The Chairman and Clerk were authorised to sign the Annual Return for the year ended 31st March 2008.

398.5 Cumbria Playing Fields Association

Resolved: to renew subscription for year 2008/9.

398.6 Crosby on Eden Parish Hall – Fitting of Thermostatic Valves

Resolved: to authorise the fitting of valves to twelve radiators at a cost of £385.00.

398.7 CALC Local Council Finance Course

Resolved: To approve Clerk's attendance at a cost of £17.00.

398.8 The receipt of reclaimed VAT for the period 01/01/08 to 31/03/08 was noted.

398.9 The receipt of £34,550 Precept payment for 2008/9 was noted.

SR 399/5/08 Planning Matters

Applications

08/0255 18 Jackson Road, Houghton – replace flat roof with gable pitched roof.
Resolved: that "no observations" be made.

08/0285 42 The Green, Houghton – Demolition of artists studio, garage and part demolition of outbuildings and erection of 3 bedroom dwelling house with garage, conversion of remaining out building to games/study bedroom Annex (Revised Application).
Resolved: that "no observations" be made.

08/0298 Moor House, Rickerby – Conversion and extension of existing single storey building and garage to two storeys to provide additional bedrooms, studio and billiard room (Listed Building Consent).
Resolved: that "no observations" be made.

08/0400 29 Wolsty Close, Carlisle – Erection of single storey rear extension.
Resolved: that "no observations" be made.

08/0422 Land to the Rear of 42 Houghton Road – Erection of 3no. 3bed bungalows with integrated garages (Revised Application).
Resolved: to object under the grounds that although the proposal will reduce over dominance in respect of neighboring properties it is not in keeping with previously developed parts of the site and would:-

- Increase density and overcrowd the already cramped site and will;
- Prejudice road safety by increasing vehicle movements while reducing maneuvering areas.

08/0434 Dunedin, 29 The Green, Houghton – Erection of detached double garage.
Resolved : to object under the grounds that the scale and massing of the proposal would:-

- be intrusive to and over dominant of, neighbouring residential properties.
- prejudice residential amenity of neighbouring properties.
- be intrusive and visually prejudicial to the residential street scene.

08/0446 Moor Park House, Crosby Moor – Two storey rear & side extension to provide new kitchen, sun lounge and utility room at ground floor level, with 1no. bedroom, bathroom and en-suite study above.
Resolved: that “no observations” be made.

08/0420 Little Bobbington, The Knells – Change of use of land to domestic garden/paddock.

Resolved : to object under the grounds that:-

- The proposed change of use to residential curtilage constitutes an undesirable intrusion into open countryside and;
- Would have significant adverse impact upon the interests of wildlife and biodiversity and;
- Would be prejudicial to the residential amenity of neighbouring dwellings.

Permissions – the following permissions were noted:-

08/0146 Little Bobbington, The Knells, Houghton – Revision of approved garages.

08/0179 Crosby on Eden Primary School – Erection of canopy over existing play area (Listed Building Consent).

08/0211 20 Hadrians Gardens, Carlisle – Two storey side and rear extension to provide dining room, utility room, shower room and store to the ground floor with 1no. en-suite bedroom and separate above.

SR 400/5/08 Clerks Report

SR 377/4/08 Park Broom/Wallfoot Hotel Junction
See Community Police Report.

SR 377/4/08 Condition of road at Crosby on Eden
Chairman reported that the problem had been reported to the Highways Hotline and progress reports had been requested.

SR 379.2/4/08 Parish Council & Village Hall Grants 2007/8
Clerk thanked City Councillors for their contribution via e-mail.

SR 379.4/4/08 Embossing of Minute Book
Awaiting return.

SR 379.5/4/08 Parish Council & Village Hall Grants 2008/9
Village Hall's advised of PC's agreement to contribute to balance of projects.

SR 379.6/4/08 Purchase of tables, Crosby Parish Hall
See Minute 398.1/5/08

SR 379.7/4/08 Reimbursement to Clerk – PC Fixer Invoice
See Minute 398.1/5/08.

SR 381.1/4/08 Salt Containers at Crosby on Eden
Following the Parish Council's request for the salt container to be replaced, R Lawley, Cumbria County Council has advised that a new container will be provided before October 2008.
Resolved: to contact R Lawley and request that Cllr Fox is involved in the siting of the container.

AM

SR 381.8/4/08 Extension of Houghton Bus Shelter

Situation to be reviewed following start of the new school year in September 2008.

SR 382.10/4/08 Car Parking at Houghton Village Post Office

Chairman contacting K Crawley, Highways Dept. to arrange site visit.

SR 382.12/4/08 Crosby Bus Shelter

A Johnston, Carlisle City Council advised that "Bus Shelters outside of the city boundaries are usually the responsibility of the Parish & Rural Councils to maintain and look after".

Resolved: to further investigate ownership issue.

SR 382.13/4/08 Extension of 30 mph speed limit – Rickerby to Linstock

Chairman reported that the proposal had been put before highways officers and a reply was awaited.

SR 383.2/4/08 Portfolio's

Paper to be presented to June Meeting

SR 383.3/4/08 Disposal of Redundant Photocopier

Placed on community re-cycling website.

SR 383.4/4/08 Internal Audit Arrangements 2008

Chairman signed statement approving council's internal audit system.

SR 383.6/4/08 Letter of Complaint

Response sent to complainant. Reply received, see Agenda Item 10.7

SR 384.1/4/08 Movement of Houghton Noticeboard

Clerk in process of applying for planning permission.

SR 384.2/4/08 United Utilities Linstock First Time Sewage Meeting

Clerk written to Helen Renyard, Carlisle City Council Drainage Team and received a reply advising that Carlisle City Council will quote for making householder current systems redundant.

SR 384.3/4/08 Tribune Drive Noticeboard

Clerk in process of applying for planning permission.

SR 385/4/08 Carlisle Airport

Letters sent to M Mooney, Carlisle City Council & See Agenda Item 13.

SR 386/4/08 Parking of Vehicles on Village Greens

Deferred to Meeting 11th June due to difficulties experienced in establishing if Village Green and/or Common Land.

SR 386/4/08 Overgrown Footpaths around Linstock

Clerk contacted A Nicholson, East Cumbria Countryside Project. He advised that a Lengthsman had carried out routine maintenance in the area w/c 14/4/08, so problems should have been rectified.

SR 386/4/08 Damaged Stile at Bard End, Crosby

Now repaired.

SR 386/4/08 Overgrown Hedge at The Nurseries, Linstock

Reported to Highways Hotline Ref. 195227 and feedback requested.

CN

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SR 400/5/08 Administration and Governance Matters

400.1 Complaints Procedure

A model procedure from The National Association of Local Councils (NALC) was presented. The following amendments were agreed:-

- A heading to be inserted stating "*In cases where the complaint regards the Clerk*", to be inserted between Item 12 & 13.
- Item 16 amended to read "*Complainant to be notified of decision [confirmed] in writing ..*"

Resolved: To adopt Complaints Procedure and notify Standards Committee of its adoption.

Also Resolved: to establish a complaints committee, consisting of Chairman, Vice Chairman, Cllr Fox and Clerk/RFO.

AM

400.2 Grievance Procedure

A model procedure was presented.

Agreed: That a sub-committee shall be formed (that shall exclude the Chairman) specifically to deal with discipline and grievance issues. The committee to be formed at the meeting of June 11th 2008. Adoption and approval of procedures will be subject to the formation of the committee.

AM

400.3 Disciplinary Procedure

See SR400.2/5/08 above.

400.4 Revised Asset Register

Resolved: To approve the presented Asset Register.

400.5 Councillor Surgeries

Resolved: The introduction of Saturday morning surgeries was discussed and deemed unnecessary.

Also Resolved: To discontinue Wednesday evening surgeries due to lack of attendance.

Councillor J Mallinson & M Bowman left the meeting at 8:50 p.m.

400.6 Letter of Complaint (Public & Press excluded)

A reply to Min. 383.6/4/08 had been received and circulated to Councillors.

Resolved: A reply was agreed and Clerk to send to complainant.

AM

S Newstead and Cllr J Bainbridge re-entered the meeting.

400.7 Clerks Holidays

Councillors were informed of annual leave entitlement.

SR 401/5/08 Village Matters

401.1 Crosby Playground Inspections.

Resolved: To contract with RoSPA to undertake an annual technical inspection of equipment (in accordance with insurance requirements) and contract with Carlisle City Council to undertake twice yearly inspection and maintenance in September and March.

AM

401.2 Houghton Village Hall

Agreed: Cllr Lightfoot to liaise with current Hall Management Committee to suggest that groups who currently use the hall, should be invited to a meeting to discuss the halls future.

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401.3 Crosby Goal Posts

Resolved: To replace the current goalposts.

AM

401.4 Parish Plan Public Meetings

Agreed: Parish Plan Working Group Meeting to be arranged.

AM

SR 402/5/08 Highway Matters

402.1 Withdrawal of Bus Service X95 (Houghton Diversion)

Councillors were informed of the cessation of service X95.

402.1 Highway Stewards Scheme

Resolved: Clerk to be nominated for the role of Parish Council representative.

SR 403/5/08 Carlisle Airport

Resolved: Cllr Nicholson & Fox to draft a letter to be sent to Government Office NorthWest to request a call in on the application. Draft to be circulated to Councillors via e-mail and any comments to be received to Clerk by Monday 19th May (evening).

AM

SR 404/5/08 Councillor Matters

The following matters were raised:-

Cllr Lightfoot reported that he had received a letter from a resident of Houghton in relation to litter and the standard of village green maintenance. Clerk will pursue this matter with Eden Woodland Consultants and other items contained in letter to be placed on June agenda.

AM

Cllr Fox asked if any progress had been made on the issue of the condition of the Millennium Cyclepath. Clerk to pursue this matter with Cumbria County Council Highway Department and report to next meeting.

AM

Cllr Alecock informed the Council of the Linstock Playground Fund-raising Group's Coffee Morning arranged for Saturday 7th June.

AM

SR 405/5/08 Schedule of Correspondence, notices and publications

A schedule of correspondence, notices and publications received since the last meeting was received and noted.

SR 406/5/08 Date of Next Meeting

The next meeting is scheduled for Wednesday 11th June 2008 at 7.30pm in Crosby Parish Hall, Crosby on Eden.

The meeting closed at 9:45 p.m.


Clerk

DATE 11 / June / 2008

STANWIX RURAL PARISH COUNCIL

Minutes of the meeting of the Stanwix Rural Parish Council held on Wednesday 11th June 2008 in the Parish Hall, Crosby on Eden.

To be Actioned
By:

SR 407/6/08 Apologies for absence

Apologies for absence were received from Cllr T Roelich, J Taylor & A Welsh.

SR 408/6/08 Present

The Chairman, Cllr C Nicholson and Cllr S Alecock, G Cawley, M Fox, P Gascoigne, A Lightfoot, P Newstead, Y Robertson, A Scorer, J Telford, & J Watson.

SR 409/6/08 In Attendance

City Cllr J Bainbridge
1 member of the public was present.

SR 410/6/08 Declarations of Interest

There were no declarations of a personal and or prejudicial interest relating to any item on the agenda.

SR 411/6/08 Minutes of the meeting of the Parish Council held on 14th May 2008

The minutes of the meeting of the Parish Council held on the 14th May 2008 were received and agreed subject to the following amendments:-

SR 396/5/08 & 397/5/08 The title "PC" to be deleted and replaced with "Sgt."

SR 400.1/6/08 Amend to "Resolved: To adopt Complaints Procedure, with the amendment that complaints would be addressed by a Complaints' Committee, which would report on its conclusions to the next Council Meeting and to notify Standards Committee of its adoption".

AM

SR 412/6/08 Public Participation

In accordance with Standing Order 70 (a), the Chairman adjourned the meeting in order to allow members of the public to address the Council regarding the business to be transacted.

A Crosby-On-Eden resident had been asked to represent elderly residents to request that the Community Policeman visit the school regarding the speed and driving standards of parents leaving the school. Also reported that motorbikes were spasmodically visiting the village at weekends and speeds estimated at 100 m.p.h. being witnessed through the village.

SR 413/6/08 Community Policing Report

No Police representative attended.

SR 414/6/08 Finance Matters

414.1 Resolved that the following payments be approved:-

PAYEE	DETAILS	AMOUNT	VOU NO.	CHQ NO.
A McCallum	Nett Salary	838.34	307	101127
	Reimbursements	130.64	308	101128
HM Inland Rev.	Tax & NI	244.74	309	101129
Cumbria Play Fields	Subscription 2008-9	21.00	310	101130
CALC	Finance Course – Clerk	17.00	311	101131
Office Tech Corp	Drum Unit for Copier	126.90	312	101132
Staples	Stationary	23.80	313	101133

Eden Woodland	Greens Maintenance - May	838.69	314	101134
D Riley	Book Embossing	80.00	315	101135
Information Comm	Data Protection Reg Fee	35.00	316	101136

414.2 To note the receipt of Parish Council & Village Hall Grants for £400.00 for the external redecoration of Linstock WI Hall and £1,100 for internal decoration of Crosby on Eden Hall.

SR 415/6/08 Planning Matters

Applications

08/0420 Little Bobbington, The Knells (Amended Details) – Change of use of land to domestic garden/paddock.

Resolved : to object under the grounds that:-

- The proposed change of use to residential curtilage constitutes an undesirable intrusion into open countryside and;
- Would have significant adverse impact upon the interests of wildlife and biodiversity and;
- Would be prejudicial to the residential amenity of neighbouring dwellings.

08/0461 Walby Grange, Walby (Revised Application) – Formation of farm activity centre to include livestock and animal building, reception and cafe, play barn together with associated nature trail and car parking

Resolved: that “no observations” be made.

08/0475 2 The Steadings, Townhead Farm, Houghton – Change of use from beauty salon to piano sales showroom.

Resolved: that “no observations” be made.

08/0476 41 Jackson Road, Houghton – First floor rear extension to enlarge bathroom.

Resolved: that “no observations” be made.

08/0483 13 Jackson Road, Houghton, Carlisle – Erection of two storey side extension to provide replacement garage, utility and extended kitchen on ground floor with en-suite bedroom above. Erection of single storey rear extension to provide living room & lounge.

Resolved: that “no observations” be made.

08/0434 Dunedin, 29 The Green, Houghton (Amended Details) – Erection of detached double garage.

Resolved : to object under the grounds that the scale and massing of the proposal would:-

- be intrusive to and over dominant of, neighbouring residential properties.
- prejudice residential amenity of neighbouring properties.
- be intrusive and visually prejudicial to the residential street scene.

Permissions – the following permissions were noted:-

08/0255 18 Jackson Road, Houghton – Replace flat roof with gable pitched roof.

08/0285 42 The Green, Houghton (Revised/Retrospective Application) – Demolition of artists studio, garage and part demolition of outbuildings and erection of 3 bedroom dwelling house with garage, conversion of remaining out building to games/study bedroom annex.

Withdrawals – the following withdrawals were noted:-

08/0240 Garden Cottage, Crosby on Eden – Raising of part of garden to be level with the road at the new vehicular access and erection of wall to the eastern boundary.

08/0297 & 08/0298 (LBA) Moor House, Rickerby – Conversion and extension of existing single storey building and garage to two storeys to provide additional bedrooms, studio and billiard room.

SR 416/6/08 Clerks Report

SR397/5/08 Park Broom/Wallfoot Hotel Junction

County Officers opinion on suitability of double white lines in the area.
Cllr Mallinson to report at meeting of 9th July 2008.

JM

SR381.1/4/08 Salt Containers at Crosby on Eden

R Lawley, Cumbria County Council has advised that Cllr Fox will be contacted at the beginning of October 2008 about the positioning of the new container.

SR382.10/4/08 Car Parking at Houghton Village Post Office

See Agenda Item 10.1.

SR382.12/4/08 Crosby Bus Shelter

Clerk pursuing ownership and possible replacement funding with Cumbria County Council and will report to next meeting on progress.

AM

SR386/4/08 Parking of vehicles on village greens

Deferred to meeting 9th July due to difficulties experienced in establishing if Village Green and/or Common Land.

AM

SR400.1/5/08 Complaints Procedure

Mr J Egan, Legal & Democratic Services notified of adoption 20th May 2008.

SR400.2/5/08 Discipline & Grievance Sub-Committee formation

See Agenda Item 8.1.

SR400.6/5/08 Letter of Complaint

Reply sent to complainant 20th May 2008. See also Agenda Item 8.3.

SR401.1/5/08 Crosby Playground Inspections

RoSPA instructed to undertake annual technical inspection and Carlisle City Council to undertake twice yearly inspections in September and March.

SR401.2/5/08 Houghton Village Hall Management Committee

Cllr A Lightfoot reported that no new members had, as yet, been forthcoming. A further update would be made available after the next Village Hall Committee Meeting.

AL

SR401.3/5/08 Crosby Goal Posts

Football Federation Grant applied for and result expected in approximately 2 months.

SR401.4/5/08 Parish Plan Working Group Meeting

Clerk to arrange with members.

AM

SR403/5/08 Carlisle Airport – letter to M Money & Government Office North West

See Agenda Item 11.

AM

SR404/5/08 Letter from Houghton resident
See Agenda Item 9.2.

SR404/5/08 Cyclepath – St John’s Bridge /Greymoor Hill
Resolved: To write to City & County Director of Highways to progress determining liability and maintenance responsibilities.

AM

SR 417/6/08 Administration and Governance Matters

417.1 To establish Discipline & Grievance Sub-Committee

Resolved: To establish a discipline and grievance sub-committee, to be chaired by Vice-chairman and other members being Cllr Robertson, Cllr Fox and a.n.other member, a volunteer for the vacancy to be sought at meeting of 9th July.

Agreed: That the discipline and grievance policies can only be adopted after the sub-committee has been convened.

AM

417.2 To note the appointment of Cllr C Nicholson as full representative on Carlisle City Council Standards Committee.

417.3 Letters of Complaint (Public & Press excluded)

Resolved: a draft reply to be circulated to all Councillors for approval, before being sent under the Clerks signature.

ALL/
AM

City Cllr J Bainbridge entered the meeting at 8:25 p.m.

417.4 Portfolio’s

A paper was presented of suggested Councillor portfolio areas.

Resolved: The following portfolio areas were determined necessary and volunteers agreed:-

- Footpaths – Footpath Group
- Planning – Cllr C Nicholson
- Finance – Money Management Group
- Risk Management – Risk Management Group
- Environment – Cllr Y Robertson
- Drainage – Cllr M Fox
- Parish Plan – Parish Plan Working Group
- Complaints Committee – Cllr Nicholson, Cllr Cawley, Cllr Fox & Clerk.

Agreed: Village Greens/Common Ground to be decided when future land registry developments are clarified. Discipline and Grievance portfolio members to be decided on sub-committee formation.

417.5 The appointment of members to be members of or attend outside bodies.

Resolved: to appoint members to the following outside bodies:-

- Stanwix & Wetheral Neighbourhood Forum – Chairman, Vice Chairman and Clerk
- Houghton Village Hall Committee – Cllr A Lightfoot
- County & Carlisle Gypsy and Traveller Group – Cllr C Nicholson
- Carlisle City Council Environment Forum – Cllr Y Robertson
- Hadrians Wall Local Concerns Group – Cllr G Cawley
- Crosby Village Hall Committee – Cllr M Fox (Clerk to approach Chairman of Hall Committee)
- Cumbria Police Authority Community Forum – to be an agenda item 9th July 2008.

AM

AM



SR 418/6/08 Village Matters

418.1 Linstock First Time Rural Sewage

The Chairman gave a verbal report on the United Utilities Meeting held on the 2nd June .

418.2 Houghton Village Green

A letter was received from a resident of Houghton concerning litter and grass cutting on Houghton Village Green.

Resolved: The following actions were agreed:-

- To write to resident advising that Parish Council supports community action to enhance local environmental quality.
- To contact Houghton School offering to collaborate in any future campaign.
- To contact Community Policeman and notify of residents concerns.
- Cllr J Bainbridge to advise Clerk of contact at City Council who can advise on litter prevention strategies and available publicity material.
- Cllrs Alecock, Scorer and Fox to check on grass cutting frequency and standards.

AM

AM
AM

JB
SA, AS
& MF

SR 419/6/08 Highway Matters

419.1 Houghton Lay-By Site Meeting

Chairman reported on the meeting attended by Mr K Crawley, Highways Engineer, Cumbria County Council, Cllr C Nicholson and a representative of Cumbria Police, held on the 2nd June. K Crawley advised that he would prepare draft options for presentation to the Area Committee before a form of public consultation.

SR 420/6/08 Carlisle Airport

Letters from M Mooney, Carlisle City Council and Government Office for the North West were received.

Resolved: Reply to be sent to M Mooney and a copy forwarded to CALC. Draft to be circulated to Cllrs via e-mail for approval, prior to delivery.

CN/AM

Cllr A Scorer left the meeting at 9:10 p.m.

SR 421/6/08 Councillor Matters

The following matters were raised:-

Cllr Lightfoot reported that the bollard outside Houghton Post Office had been broken for some time. Clerk will report this to Highways Hotline.

AM

Cllr Robertson reported that the hedge on Houghton Road was overgrown, up to the Police Compound. Clerk to pursue this matter with landowners and Cumbria Highways.

AM

Cllr Fox advised that there had been an increase in rural thefts within the area. Items included quad-bikes and scrap metals.

Cllr Alecock advised that no progress had appeared to be made on hedge trimming within Linstock. Clerk to pursue.

AM

Cllr Cawley requested an update on progress regarding the replacement seat at Linstock. Clerk to report to next meeting.

AM

Cllr Telford reported that the Linstock Playground Fundraising Group Coffee Morning had raised over £500.

Cllr Nicholson advised that British Telecom intends to remove the phone box from The

Green, Houghton. Carlisle City Council are objecting to the removal and Cllr Nicholson requested Cllrs support Cllr Bowman. City Cllr J Bainbridge advised Cllrs to e-mail the City Council their support.

Also, advised on the impending consultation on Doctors General Practice services within the area, involving Grosvenor House, Warwick Square, Spencer Street and Brunswick House Surgeries merging into one site. Requested that this be included as an agenda item at the next meeting.

AM

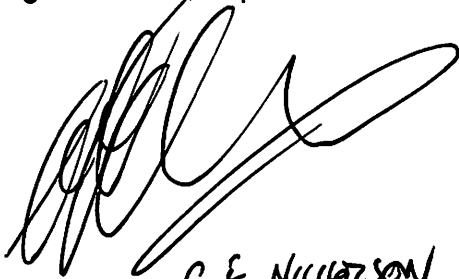
SR 422/6/08 Schedule of Correspondence, notices and publications

A schedule of correspondence, notices and publications received since the last meeting was received and noted.

SR 423/6/08 Date of Next Meeting

The next meeting is scheduled for Wednesday 9th July 2008 at 7.30pm in Crosby Parish Hall, Crosby on Eden.

The meeting closed at 9:35 p.m.



C.F. NICHOLSON
Chairman

9/July/2008

STANWIX RURAL PARISH COUNCIL

Minutes of the meeting of the Stanwix Rural Parish Council held on Wednesday 9th July 2008 in the Parish Hall, Crosby on Eden.

To be
Actioned
By:

SR 424/7/08 Apologies for absence

Apologies for absence were received from Cllr S Alecock, M Fox, Y Robertson, T Roelich, J Taylor, J Telford & J Watson.

SR 425/7/08 Present

The Chairman, Cllr C Nicholson and Cllr G Cawley, P Gascoigne, V Hamilton, A Lightfoot, A Scorer, & A Welsh.

SR 426/7/08 In Attendance

County Cllr J Mallinson & City Cllr M Bowman.

SR 427/7/08 Declarations of Interest

Cllr A Scorer declared a personal interest in Agenda Item 6.3.

SR 428/7/08 Minutes of the meeting of the Parish Council held on 11th June 2008

The minutes of the meeting of the Parish Council held on the 11th June 2008 were received and agreed subject to the following amendment:-

SR 421/6/08 Councillor Matters – to delete “Cllr Robertson” and replace with “Cllr Watson”.

SR 429/7/08 Public Participation

No members of public present at the meeting.

SR 430/7/08 Community Policing Report

A report by PC Alasdair Wright was received in his absence.

Items reported included:-

- PCSO Peter Alston is now in post covering Longtown, Rockcliffe, Cargo, Crosby & Houghton areas.
- Advised that crime figures traditionally soar in July and August. Most thefts/burglaries are by opportunist thieves in car/van or on foot and items such as diesel, quad bikes, scrap metal and power/garden tools are targeted. If any member of the public sees anything suspicious, please telephone 0845 3300247 or 999 in emergency and take down details such as registration numbers and/or description of vehicle or persons if possible.
- Continuing to tackle the issues around speeding and the anti-social use of vehicles in the area.

SR 431/7/08 Finance Matters

431.1 Resolved that the following payments be approved:-

PAYEE	DETAILS	AMOUNT	VOU NO.	CHQ NO.
A McCallum	Nett Salary	810.55	317	101137
	Reimbursements	108.29	318	101138
HM Inland Rev.	Tax & NI	226.91	319	101139
Eden Woodland	Greens Maintenance – June 08	838.69	320	101140
S Park	Radiator Valves (398.6/5/08)	471.00	321	101141
British Telecom	Telephone Bill Apr-June 08	91.17	322	101142
Carlisle City Cou.	Planning Fee – Linstock Play	100.00	323	101143



431.2 Quarterly Monitoring Report of income and expenditure against budget for the period 1st April to 30th June 2008 was received.

Resolved: to authorise the amalgamation of the insurance budgets.

AM

431.3 to note the receipt of £513.81 bank interest payment.

SR 432/7/08 Planning Matters

432.1 Applications

08/0422 Land to the rear of 42 The Green, Carlisle (Revised Application) – Erection of 3no. 3bed Bungalows with integrated garages.

Resolved: that “no observations” be made.

Permissions – the following permissions were noted:-

08/0400 29 Wolsty Close, Carlisle – Erection of single storey rear extension.

08/0446 Moor Park House, Crosby Moor, Crosby on Eden – Two storey rear and side extension to provide new kitchen, sun lounge and utility room at ground floor level with 1 No. bedroom, bathroom and en-suite study above.

Refusals – the following withdrawals were noted:-

08/0420 Little Bobbington, The Knells, Houghton – Change of use of land to domestic garden/paddock.

432.2 **Crindledyke Masterplan**

A Councillor reported to the council on the proposed development, having attended the consultation event.

Agreed: No further action until further consultation is received.

432.3 **Carlisle City Council Local Development Framework – Draft Urban Design and Public Realm Framework supplementary Planning Document**

A copy of the document was presented to the council and a response was considered.

Resolved: All Councillors to be sent a copy of the document and any comments to be forwarded to the Clerk before the 20th July 2008.

ALL/
AM

SR 433/7/08 Clerks Report

SR411/6/08 Complaints Procedure

Amended and Standards Committee advised of adoption 25th June 2008.

SR397/5/08 Park Broom/Wallfoot Hotel Junction

County Officers opinion on suitability of double white lines in the area.

Cllr Mallinson reported that a letter had been received from Mr R Hayward, Highways Dept.

Cllr Mallinson will forward the letter to the Clerk for distribution to Cllrs.

JM/AM

SR382.12/4/08 Crosby Bus Shelter

SRPC acquired the land and bus shelter on the 6th September 1972 for the sum of £1.00.

We are therefore, the owners and the maintaining authority.

See Minute No. 435.2/7/08.

SR386/4/08 Parking of vehicles on village greens

See Minute No. 435.1/7/08.

SR401.4/5/08 Parish Plan Working Group Meeting

To be arranged.

SR404/5/08 Cyclepath – St John's Bridge/Greymoor Hill

City & County Director of Highways letter sent & awaiting reply.

SR417.1/6/08 Discipline & Grievance Sub-Committee – Vacancy

See Minute No. 434.1/7/08.

SR417.3/6/08 Letter of Complaint

Reply sent to complainant 18th June 2008.

SR417.4/6/08 Crosby Village Hall Committee – representative Mr Fox

Clerk advised Mr Crozier of Mr Fox's appointment and received a letter from Mr Crozier that stated that they are privileged to have him as the parish hall representative for SRPC.

SR417.5/6/08 Cumbria Police Authority Community Forum – representatives

See Minute No. 434.3/7/018.

SR418.2/06/08 Houghton Village Green – Litter & Grass Cutting Complaint

Letter to complainant sent 20th June 2008.

Clerk contacted Houghton School with offer to work in partnership on any future campaign they instigate. The school actively discourages litter and have 4 junior monitors who litter pick in the school grounds every afternoon.

PC A Wright notified of problem 23rd June 2008.

Carlisle City Council Environment Officer has been contacted and promised to put up signs on lampposts advising of legislation and the fines that can be imposed for littering. They were also going to ask the Post Office to display a poster and/or leaflets.

SR420/6/08 Carlisle Airport

Letter sent to M Mooney & CALC 18th June 2008.

See Minute No. 436.1/7/08.

SR421/6/08 Broken Bollard – Houghton Post Office

Nigel Graham, Highways Inspector telephoned 27th June 2008. He advised that he will remove the broken stump and make the Bollard safe in the interim while getting a replacement Bollard. A new Bollard will be replaced within 1 month. He also thanked us for bringing this to his attention.

SR421/6/08 Overgrown Hedge on Houghton Road

Reported to Highways Hotline Ref. No. 204836 & feedback requested. Also reported to Estates Department of the Police Authority. They have assured me that the hedges will be cut in the first 2 weeks of July – after birds have finished nesting.

SR421/6/08 Overgrown Hedges at Linstock

Chris Snowden Highway's Inspector will inspect the areas highlighted the next time he is in the area. He currently does a visual check once a month. The City Council does not, in general cut hedges (except at road visibility splays), this is the responsibility of the landowners and they do not generally get involved in these matters.

SR421/6/08 Linstock – Replacement Bench

Clerk e-mailed David McGlade, Hadrians Wall Trail Manager. Advised that he is on leave until the 30th June 2008. Clerk will progress after this date.

SR 434/7/08 Administration and Governance Matters

434.1 Discipline & Grievance Sub-Committee

Cllr V Hamilton volunteered to be the final member.

Resolved: Sub-committee can now be convened and agreement of policy confirmed (Minute No. 417.1/5/08).

434.2 Amendment of Discipline & Grievance Policy

It was noted that Standing Order No. 43 includes that "The Chairman & Vice Chairman, ex-officio, shall be voting members of every committee" this contravenes the agreed constitution of the sub-committee.

Resolved: to amend the policy rather than Standing Order No. 43 to state that " Any members(s), including ex-officio members, who may be a party directly involved in the matter before the sub-committee, shall not take part in the proceedings of the sub-committee unless invited, by the committee, to give evidence"

AM

434.3 Cumbria Police Authority Forum - Appointment of representatives to be members of or attend outside bodies.

Cllr Roelich and Taylor do not wish to be re-appointed as representatives. A report by Cllr Taylor outlining his reasons for not seeking re-appointment was received.

Agreed: In the absence of other volunteers and on the understanding that they may not be able to achieve full attendance, the Chairman & Vice-Chairman agreed pro tem to represent the Council.

AM

434.4 Carlisle City Council Standards Committee – the appointment of Cllr A Scorer as substitute Carlisle Parish Council Association member was noted.

434.5 Purchase of Computer and Anti-Virus Software

Resolved: Clerk to obtain estimates from Castle Computers and A Johnstone for Computer, Monitor, Scanner, MS Office (to include Access) and Anti-Virus Software up to the value of £750 total. Clerk authorised to proceed with the most competitive purchase.

SR 435/7/08 Village Matters

435.1 Parking of Vehicles on Village Greens

Agreed: Item to be deferred to meeting on the 13th August due to no Cllrs present from Linstock.

435.2 Highway Stewards Meeting – Hayton Village Hall, 22nd July 2008

An invitation for two Cllrs to attend the meeting was considered.

Agreed: Chairman & Cllr Scorer to attend.

435.3 Crosby Bus Shelter

Agreed: to obtain quotes for the repair and refurbishment of the shelter to include insertion of a poly-carbonate type panel. Clerk to bring to next meeting.

AM

435.4 Merging of Doctors Surgeries

A letter was received concerning the merging of doctor's practices in Carlisle.

Agreed: to contact Dr Alex Docton to request that he attend the next meeting and give a presentation to the Council.

AM

435.5 Cumbria Primary Care Trust – A consultation on improvements to mental health services for adults.

Cllrs were advised of a consultation event being held at Tullie House on the 10th July.
Agreed: Cllr Hamilton & Scorer to attend the presentation or read the distributed consultation document and report to the next meeting.

AS &
VH

435.6 Charges for Surface Water Drainage

A report was given on how residents can claim for a reduction in sewerage charges from United Utilities if your premises does not drain into a public sewer.

Resolved: To publicise the above via P.C. Noticeboards.

AM

SR 436/7/08 Carlisle Airport

436.1 Airport Planning Application Consultation Process

A letter from M Mooney, Carlisle City Council was received.

Resolved: Not to further pursue this matter.

436.2 Planning Inspectorate - Airport Planning Application

A letter from the Planning Inspectorate was received, requesting that representations be sent before 30th July 2008.

Resolved: To contact the Planning Inspectorate to confirm the withdrawal of application and cessation of inquiry process.

AM

SR 437/7/08 Councillor Matters

The following matters were raised:-

Cllr **Lightfoot** reported that no volunteers had been forthcoming for Houghton Village Hall Committee, despite requests to user groups and parishioners. Clerk to contact Zoe Sutton, Rural Development Officer for guidance. Clerk to also obtain a copy of accounts from Treasurer.

AM

Cllr **Gascoigne** reported that wagons are parking opposite the lay-by on the A689 overnight. Clerk to report this matter to Police.

AM

Cllr **Scorer** advised that underage drinking and vandalism had taken place at Tribune Drive. The Police had been called and an improvement in behaviour had been noted.

Cllr **Nicholson** reported an enquiry on site provision for travellers. Ward Cllrs advised that this matter was currently subject to City Council Part B Agenda procedures.

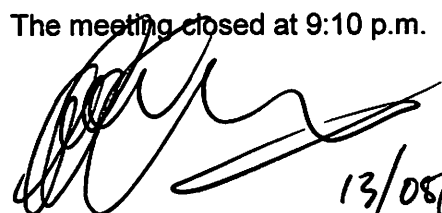
SR 438/7/08 Schedule of Correspondence, notices and publications

A schedule of correspondence, notices and publications received since the last meeting was received and noted.

SR 439/7/08 Date of Next Meeting

The next meeting is scheduled for Wednesday 13th August 2008 at 7.30pm in Crosby Parish Hall, Crosby on Eden.

The meeting closed at 9:10 p.m.



13/08/2008



STANWIX RURAL PARISH COUNCIL

Minutes of the meeting of the Stanwix Rural Parish Council held on Wednesday 13TH August 2008 in the Parish Hall, Crosby on Eden.

SR 440/8/08 Apologies for absence

Apologies for absence were received from Cllr G Cawley, P Gascoigne & P Newstead.

SR 441/8/08 Present

The Chairman, Cllr C Nicholson and Cllr S Alecock, M Fox, V Hamilton, A Lightfoot, Y Robertson, A Scorer, J Taylor, J Telford, J Watson & A Welsh.

SR 442/8/08 In Attendance

County Cllr J Mallinson

SR 443/8/08 Declarations of Interest

Cllr A Lightfoot declared a personal and prejudicial interest in Agenda Item 5.5.

SR 444/8/08 Minutes of the meeting of the Parish Council held on 9th July 2008

The minutes of the meeting of the Parish Council held on the 9th July 2008 were received, agreed and signed by the Chairman as a correct record.

SR 445/8/08 Public Participation

No members of public present at the meeting.

Dr Kewley, Senior Partner, Stanwix Surgery (Agenda Item 8.2) gave an overview of changes Stanwix Surgery is currently undertaking.

Stanwix Surgery is to relocate premises. This is due to the current site being unable to reach expected standards for wheelchair access, electrics and also government and private sector competition pressures. New premises will enable the surgery to offer more services e.g. physiotherapy, mental health counseling facilities and hopefully, a pharmacy. Social Services will also share part of the building.

The new surgery will not be a polyclinic or super-surgery.

The new centre will be located north of the river. A provisionally favoured site is Clarks Field. Sites at Gates Tyres and Belah School have also been considered, but are probably prohibitively expensive, due to being brown field sites.

SR 446/8/08 Community Policing Report

PCSO Peter Aiston reported that:-

- He covers the Longtown, Rockcliffe, Cargo, Crosby & Houghton areas.
- Advised that crime figures traditionally increase at this time of year and asked residents to be vigilant and report any suspicious vehicles.
- Foot patrols in the Houghton area are being increased, to combat littering and anti-social behavior.
- A report of rabbit hunting with dogs in Tribune Drive, had been received. This matter has been dealt with.
- A Cllr reported that underage drinking behind a property on Tribune Drive had been witnessed. PCSO Aiston will patrol the area.
- A Cllr requested that a speed camera be instated at Houghton. Advised that PC Wright was currently looking into this matter.

To be
Actioned

By:



SR 447/8/08 Finance Matters

447.1 Resolved that the following payments be approved:-

<i>PAYEE</i>	<i>DETAILS</i>	<i>AMOUNT</i>	<i>VOU NO.</i>	<i>CHQ NO.</i>
A McCallum	Nett Salary	810.75	325	101144
	Reimbursements	118.93	326	101145
HM Inland Rev.	Tax & NI	226.71	327	101146
Staples	Stationary & Stamps	55.20	328	101147
Eden Woodland	Greens Maintenance	909.19	329	101148
George Thompson	Houghton hall – Gas Heaters	2468.00	330	101149
Castle Computers	PC, Monitor & Scanner	881.26	331	101150

447.2 To note the receipt of £525.31 from HM Revenue & Customs for recovered VAT for the period 01/04/08 to 30/06/08.

The receipt of £1000.00 from Houghton Village Hall. This is an energy grant received towards the cost of three new heaters to be purchased for the Hall.

The receipt of £750.00 from the Neighbourhood Forum for Linstock Playground.

447.3 Amendment of Audit Commission Annual Return 2008

Resolved: to authorise amendment of the return according to external auditor's recommendations.

447.4 Car Allowance

Resolved: Increased rate of 58.7p/mile was agreed to be backdated to 1st April 2008.

447.5 Houghton Village Hall

Resolved: to authorise redecoration costs.

SR 448/8/08 Planning Matters

448.1 Applications

08/0690 Rickerby Lodge, Rickerby Mews, Rickerby – Single storey detached garage and store.

Resolved: that "no observations" be made.

08/0656 Linstock Village Green, Linstock – Installation of play equipment

Resolved: that "no observations" be made.

01/08/9025 Houghton C of E School, Houghton – Single storey extension to provide extended office and staff room facilities.

Resolved: that "no observations" be made.

Permissions – the following permissions were noted:-

08/0422 Land to the Rear of 42 The Green, Houghton – Erection of 3no. bungalows with integrated garages (Revised Application).

08/0434 Dunedin, 29 The Green, Houghton – Erection of detached double Garage.

08/0461 Walby Grange, Walby – Formation of a farm activity centre to include livestock and animal building, reception and café, play barn together with associated nature trail and car parking (Revised Application).

08/0472 2 The Steadings, Townhead Farm, Houghton – Change of use from

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beauty salon to piano sales showroom.

448.2 Hespian Wood Landfill Site Development

An invitation for a presentation to Cllrs was considered.

Agreed: All Cllrs to be sent a copy of the information leaflet and to determine if a presentation is to be requested at September's meeting.

AM

SR 449/8/08 Clerks Report

SR431.2/7/08 Amalgamation of Insurance Budget
Budgets amalgamated.

SR432.3/7/08 Draft Urban Design Planning Document
No comments received.

SR432.2/7/08 Amendment of Discipline & Grievance Policy
Policy amended.

SR434.3/7/08 Cumbria Police Authority Forum – Appointment of representatives
Mrs H Invest advised of new pro tem representatives.

SR435.3/7/08 Crosby Bus Shelter
Agreed: Site meeting to take place 13/08/08 and Clerk to proceed with obtaining quotes for groups recommendations.

AM

SR435.4/7/08 Merging of Doctors Surgeries
See Agenda Item 8.2

SR435.5/7/08 Cumbria Primary Care Trust - Consultation
See Agenda Item 8.3

SR435.6/7/08 Charges for Surface Water Drainage
Publicised via Noticeboards.

SR436.2/7/08 Airport Planning Application
Confirmation received from Planning Inspectorate that the application has been withdrawn.

SR437/7/08 Houghton Village Hall Committee
Carl Glynn, Village Hall Advisor, Voluntary Action Cumbria to attend Houghton Village Hall meeting on the 20th August to discuss possible options. Clerk received a copy of accounts and constitution from Mr F Spibey.

SR437/07/08 Wagons parking overnight on A689
Reported to PC A Wright who is working with the Traffic Dept. to resolve.

SR 450/8/08 Village Matters

450.1 Parking of Vehicles on Village Greens
A report on the laws of parking on village greens was received.
Resolved: To write to offender and make aware of laws.

AM

450.2 Merging of Doctors Surgeries
See earlier public participation item.

450.3 Cumbria Primary Care Trust – A consultation on improvements to mental health services for adults

A report on the consultation document was given to the group by Cllrs.

Resolved: to prepare a response to the consultation based upon Cllrs report and complete pro-forma questionnaire.

VH/AS

450.4 Cumbria in Bloom

A letter was received inviting designs for Cumbria in Bloom 2009.

Agreed: to contact Cumbria County Council to obtain more details on the competition and agenda for September's meeting.

450.5 Highway Stewards Meeting

A verbal report of the meeting held on the 22nd July was received.

Agreed: Cumbria Highways publications 'The Rough Guide' and 'Highway Stewards – enhancing the highways service' to be distributed to Cllrs.

AM

451/8/08 Councillor Matters

The following matters were raised:-

Cllr Fox reported that unsightly weeds were visible alongside kerbstones in Crosby. Clerk to report to Highway Steward.

Also, reported that the footpath alongside the riverbank at Barn End was in a dangerous condition (despite being reported to East Cumbria Countryside Project last year). Clerk to contact Mr A Nicholson, ECCP.

Drainage in Crosby is still far from satisfactory and requested that the City Council empty the drain at The Row and outside Crosby Nursery, as they are both full of rocks. Clerk to report problems to City Council.

AM

AM

AM

Cllr Robertson reported that the private landowner hedge on Houghton Road had still not been cut. Chairman to approach landowner.

CN

Cllr Scorer advised that problems still existed with a highway drain on Houghton Road. This is thought to be caused by a broken drain inside The Camp. It is causing serious flooding. Clerk to report problem to City Council.

AM

Cllr Alecock reported that noise levels from the motorway in Linstock, are again, unacceptable.

Clerk to determine any action that can be undertaken.

AM

Cllr Nicholson advised the council on his appointment as Carlisle Parish Council Association representative to the Leadership Group of the Carlisle and Eden Crime & Disorder Reduction Partnership.



STANWIX RURAL PARISH COUNCIL

Minutes of the meeting of the Stanwix Rural Parish Council held on Wednesday 10TH September 2008 in the Parish Hall, Crosby on Eden.

To be
Actioned
By:

SR 454/9/08 Apologies for absence

Apologies for absence were received from Cllr J Watson.

SR 455/9/08 Present

The Chairman, Cllr C Nicholson and Cllr S Alecock, G Cawley, M Fox, A Lightfoot, P Gascoigne, Y Robertson, T Roelich, A Scorer, J Taylor, J Telford & A Welsh.

SR 456/9/08 In Attendance

County Cllr J Mallinson & City Cllr J Bainbridge

SR 457/9/08 Declarations of Interest

Cllr J Telford declared a personal and prejudicial interest in Agenda Item 9.3
Cllr J Taylor declared a personal interest in Agenda Item 5.3

SR 458/9/08 Minutes of the meeting of the Parish Council held on 13th August 2008

The minutes of the meeting of the Parish Council held on the 13th August 2008 were received, agreed and signed by the Chairman subject to the following amendment:-
Minute SR453/8/08 amend to read that the meeting closed at "8:45" p.m.

SR 459/9/08 Public Participation

A Houghton resident reported that he had been "clipped" by a vehicle mounting the pavement outside Houghton Shop. The resident suggested that a barrier be positioned on the pavement to stop vehicles mounting the pavement. The Chairman reported current negotiations to remedy the parking situation at Houghton and advised that improvements were due to be made. The resident was asked to write to the Highways Department notifying them of the incident. Cllr Mallinson advised that he would speak to the Highway Officer on Thursday 11th September. Another suggested remedy to the current unsatisfactory situation was the introduction of a zebra crossing. Chairman to investigate the feasibility of a Zebra crossing with the Highways Officer.

JM

CN

A Brunstock resident reported that rubble was tipped on the footpath between Brunstock and Houghton which caused access problems. Clerk to investigate with A Nicholson, East Cumbria Countryside Project.

AM

Advised that the grass on the footpath had been very long but acknowledged that this had now been dealt with.

Storage of waste materials in a field behind Warnell View is considered to attract vermin. Clerk to investigate this matter with Environmental Health Dept.

AM

Drain outside Warnell View reported as blocked and requested action to be taken on flooding at Brunstock Lonning.

AM/CN

A resident of Jackson Road, Houghton reported on his personal investigation concerning United Utilities water/sewage charges. He informed the Council that the drains are currently classed as private if blocked, but public for water rates. The Chairman advised that this matter was to be discussed under Agenda Item 9.7.

SR 460/9/08 Community Policing Report

No Police representative attended



SR 461/9/08 Finance Matters

461.1 Resolved that the following payments be approved:-

PAYEE	DETAILS	AMOUNT	VOU NO.	CHQ NO.
A McCallum	Nett Salary	810.55	332	101151
	Reimbursements	179.62	333	101152
HM Inland Rev.	Tax & NI	226.91	334	101153
Staples	Stationary & Toner	39.46	335	101154
Carlisle Bus.Supp	Box A4 Paper	26.38	336	101155
Castle Computers	Data Transfer Charge	99.58	337	101156
Eden Woodland	Greens Maintenance – Aug 08	838.69	338	101157
Kaths Curtains	Houghton Hall – Curtains	1400.00	339	101158
Crosby Hall	Hire of Hall (Jan-June 08)	135.00	340	101159
Edwards Sports	Goalposts for Crosby (Min 401.3)	605.12	341	101160

461.2 Clerks Salary Increase

Resolved – to increase to SPC Point 24 as per contract of employment.

461.3 Crosby on Eden Hall – Improvements to outside lighting

Resolved: to authorise improvements at a cost of £265.00.

AM

SR 462/9/08 Planning Matters

462.1 Applications

08/0797 Houghton House, Houghton – Proposed storage barn and stables.
Resolved: that “no observations” be made.

462.2 Hespian Wood Landfill Site Development

An invitation for a presentation to Cllrs was considered.
Resolved: to request that Shanks are invited to make a presentation on the 8th October.

AM

SR 463/9/08 Clerks Report

SR397/5/08 Park Broom/Wallfoot Hotel Junction

Estimate for the provision of a hatched central reserve (to allow an eastbound vehicle to undertake a right turning vehicle) is to be considered at the Highways & Transport Working Group Meeting on the 27th August 2008.

An enquiry was raised as to if the new sign outside the Wallfoot Hotel (which obscures the Park Broom sign) was subject to planning permission. Clerk to investigate.

AM

SR419.1/06/08 Houghton Lay-By

See public participation item.

SR435.3/7/08 Crosby Bus Shelter

Agreed: Clerk to obtain further “like for like” quotes to present to council.

AM

SR437/07/08 Wagons parking overnight on A689 – Harker Grange

This lay-by (along with A689 Crosby Moor) is now subject to a Traffic Regulation Order that limits waiting time to 2 hours with no return within that day.

Agreed: to determine the date that the order comes into effect and how it is to be monitored.

AM

SR435.5/7/08 Cumbria Primary Care Trust - Consultation
Response to consultation received from Councillors.



SR448.2/8/08 Hespian Wood Landfill Site Development
See Agenda Item 6.2

SR450.1/8/08 Parking of Vehicles on Village Greens
Letter sent to resident.

SR450.4/8/08 Cumbria in Bloom
See Agenda Item 9.2

SR450.5/8/08 Highway Stewards Meeting
Publications to be distributed to Councillors at meeting.

SR451/8/08 Weeds and blocked drains – Crosby on Eden
Noted that although improvements had been made by the Highway Steward some kerbside weeds still evident at High Crosby. Clerk to contact Highway Steward.

SR451/8/08 Barn End footpath erosion
Contacted A Nicholson, East Cumbria Countryside Project. He has surveyed the work required and is convening a meeting with the ROW group.

SR451/8/08 Hedge on Houghton Road
Reported to owner.

SR451/8/08 Flooding/Broken Drain on Houghton Road
Reported to Helen Renyard, Drainage Engineer, Carlisle City Council.

SR451/8/08 Motorway noise levels - Linstock
Clerk spoke to Mr R Young, Route Manager, AMEY. M6 road surface is only replaced when the carriageway is damaged. This area of carriageway is currently in good condition and no replacement of road surfacing is planned. Screen planting would be of limited or no benefit to the reduction of noise levels, due to the geography of the area.

SR 464/9/08 Administration and Governance Matters

464.1 Parish Council Website

A report on the website format and further actions required to implement the website was received.

Resolved: To accept website format and approve hosting charge of £30.00/year. Also, to publicise website on Notice boards and in Houghton Echo.

SR 465/9/08 Village Matters

465.1 Provision of Allotments for Houghton

A report on the provision of allotments for Houghton was received. Areas of consideration included determining need, area required and the availability of suitable land.

Resolved: To determine estimated numbers of residents, who would be interested in renting a plot, by advertising on Notice boards and in the Houghton Echo. Also, to determine if legislation exists on the maximum number of plots (according to demand) that must be provided.

Cllr J Mallinson left at 8:35 p.m.

465.2 Cumbria in Bloom 2009

A report on Cumbria in Bloom was presented to the council.

Agreed: Too late to enter for 2009, but to consider 2010 entry in April 2009.

AM

AM

AM

AM

465.3 Linstock Mains Sewage Connection Quotes

It was reported that residents had received high estimates for connection to mains sewage from Carlisle City Council (CCC) contractors.

It was felt that:-

- The figures received were much higher than United Utilities had led people to expect at the public meetings (£thousands rather than £hundreds).
- It was reported that residents independently approaching the same company had received quotes lower than those obtained by the City Council.
- A 10% commission added to estimates by the City Council for managing the project was unjustifiable and had not been discussed at the public meetings.
- Quotes did not include building control fees, these were added on separately. This was contrary to what had been said at a public meeting.

Resolved: to write to Carlisle City Council and United Utilities to make aware of Parish Council concerns.

AM

Cllr Robertson left at 8:55 p.m.
Cllr Taylor & Roelich left at 8:59 p.m.

465.4 Linstock – Gates onto Village Green

It was reported that an access gate had appeared on the village green.

Agreed: to determine the ownership of the hedge for the next meeting.

AM

465.5 Park Broom – Insertion of hard standing to facilitate the turning of HGV's

A request to increase the area of hard standing by 5 feet (currently common land) had been received and a report was received by council.

Agreed: To determine if any regulations exist prohibiting the reduction in area of common land, before obtaining estimates for insertion of hard standing.

AM

465.6 Benches – to consider the repair and refurbishment of benches in Parish

A report on the condition and charges for refurbishment of benches was received.

Resolved: To accept the cost of refurbishment and replacement of hardwood bench at Linstock from Opening Doors Cumbria Ltd.

AM

465.7 Drainage – Jackson Road, Houghton

See public participation.

Resolved: To arrange site meeting with all concerned agencies, as a first step towards resolving the issue.

AM

465.8 Linstock – To repair drains on village green

Quotes for the repair of existing damaged drains and the insertion of a new field drain were considered.

Resolved: To authorise repairs & new field drain at a cost of £933.70.

AM

465.9 Houghton – Grass cutting & overhanging trees

Complaints had been received about grass cuttings being left on paths and overhanging trees.

Resolved: To obtain quotes for pruning of overhanging branches.

Also Resolved: Greens Maintenance contract to be placed as an Agenda item next month.

AM
AM

465.10 Houghton Echo – payment of grant

Resolved: To authorise payment of grant for 2008/9 of £250.00.

AM

SR 466/9/08 Highway Matters

466.1 A689 Cycleway

A letter from T Hayward, Area Engineer, Cumbria Highways was received.

Resolved: To request that Cllr J Mallinson arranges a meeting with Carlisle City Council Officers.

AM

Cllr A Welsh left at 9:35 p.m.

SR 467/9/08 Councillor Matters

The following matters were raised:-

Cllr Fox reported that no improvement had been noted to the parking of vehicles outside Crosby School and requested that the promised Police enforcement was actioned. Clerk to contact Community officer.

AM

Cllr Gascoigne reported that an incident of cows being attacked by dogs had been reported to the Police at The Knells. Also, that vehicles driving on the Camp (accessed through fence with wire cutters) had been reported. Clerk to contact Community Officer to determine outcome of reports.

AM

Cllr Alecock reported a pothole in the road behind The Nurseries, Linstock. Clerk to report to Highways Hotline.

AM

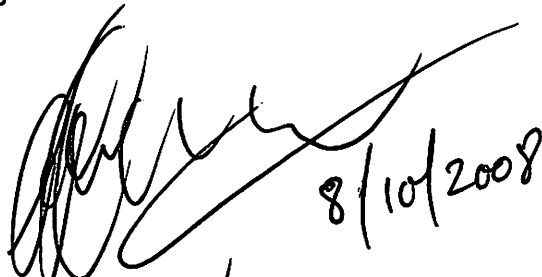
SR 468/9/08 Schedule of Correspondence, notices and publications

A schedule of correspondence, notices and publications received since the last meeting was received and noted.

SR 469/9/08 Date of Next Meeting

The next meeting is scheduled for Wednesday 8th October 2008 at 7.30pm in Crosby Parish Hall, Crosby on Eden.

The meeting closed at 9:45 p.m.


8/10/2008
C. Hayward

STANWIX RURAL PARISH COUNCIL

Minutes of the meeting of the Stanwix Rural Parish Council held on Wednesday 10th ~~Sept~~ ^{8th} ~~September~~ 2008 in the Parish Hall, Crosby on Eden.
October

To be
Actioned
By:

SR 470/10/08 Apologies for absence

Apologies for absence were received from Cllr S Alecock, G Cawley, V Hamilton, A Lightfoot, A Scorer, J Taylor & A Welsh.

SR 471/10/08 Present

The Chairman, Cllr C Nicholson and Cllr M Fox, P Gascoigne, Y Robertson, T Roelich, J Telford & J Watson.

SR 472/10/08 In Attendance

County Cllr J Mallinson & City Cllrs J Bainbridge & M Bowman
1 member of the public

SR 473/10/08 Declarations of Interest

Cllr J Telford declared a personal and prejudicial interest in Agenda Item 5.7 & 9.8

SR 474/10/08 Minutes of the meeting of the Parish Council held on 10th September 2008

The minutes of the meeting of the Parish Council held on the 10th September 2008 were received, agreed and signed by the Chairman subject to the following amendment:-
Minute SR466.1/9/08 to delete "Carlisle" Council Officers and replace with "County".

SR 475/10/08 Public Participation

A resident of The Knells, spoke to the Council about his reasons for objecting to planning application No 08/0923, Little Bobbington.

Abigail Rimmer, Communications Officer, Shanks Waste Solutions (Agenda item 6.2) gave an overview of the proposed resource park at Hespian Wood. Main areas included:-

- Planning application is to be submitted in November 2008. Aim of consultation is to investigate/answer areas of public concern before the application is submitted.
- Shanks to work as private sector partner with Cumbria County Council for the management of waste.
- Aim is to reduce levels of landfill by 45% in 2010 and 67% by 2015. This will reduce landfill taxes imposed on Cumbria County Council. Last years fines totaled £4 million.
- Site will process 250 tonnes/day. This equates to approximately 12 lorry loads in per day.
- Lorries travelling to site will travel via the M6 to junction 44.

Cllr J Bainbridge entered at 8:12 p.m.

SR 476/10/08 Community Policing Report

A report by PC A Wright was received in his absence.

Items reported included:-

- Crosby School Parking – Longtown & Brampton Officers will enforce. Requested that habitual offenders be reported to police.
- Knells - Cows attacked by dogs. Dogs and owner left prior to police arrival, landowner spoken too and no animals believed injured.
- Camp – Vehicle had been reported in suspicious circumstances but no damage or entry by wire cutters witnessed.



- Website – welcomes the initiative and would like Parish Council to display information on Police's behalf. Clerk will speak to PC Wright.
- PS Pete Nicholson has joined Longtown Local Policing Team.
- PC A Wright & PCSO Pete Aiston are currently canvassing Houghton residents for their views on policing issues for the latest KIN (Key Individual Network) Survey. Results to be available soon.

Reported incidents over the last month include:-

- Motorbikes on the old Army Camp, Houghton. Area searched, no trace or sound of culprits.
- Fire at Holme Ends, Crosby – incident under investigation to ascertain if criminal or not.
- Bonfire on Houghton Green – Officer attended and youths spoken too.
- Houghton Hall – theft
- Walby – theft of Quad bike, item recovered.

SR 477/10/08 Finance Matters

477.1 Resolved that the following payments be approved:-

PAYEE	DETAILS	AMOUNT	VOU NO.	CHQ NO.
A McCallum	Nett Salary	892.34	342	101161
	Reimbursements	201.42	343	101162
HM Inland Rev.	Tax & NI	180.86	344	101163
Staples	Stationary & Toner	47.96	345	101164
Playsafety	RoSPA Playground Inspection	94.00	346	101165
Castle Computers	Data Retrieval	47.00	347	101166
Eden Woodland	Greens Maintenance – Sept 08	838.69	348	101167
BDO Stoy Hayward	External Audit Fee 2007/8	505.25	349	101168
Houghton Vill Hall	Houghton Echo Grant	250.00	350	101169

477.2 to note the receipt of £1,000 for Houghton village hall heaters (Carlisle City Council & Carlisle Parish Council Association grants)
The receipt of £5,444.00 Concurrent services grant.
The receipt of £552.27 Bank interest payment.

477.3 Quarterly Monitoring Report of income and expenditure against budget for the period 1st July to 30th September 2008 was received.

477.4 Audit Commission Annual Return 2008

No comments received from the External Auditor, the annual return is in accordance with Audit Commissions requirements and accepted and approved by the Council.

477.5 Precept 2009/10

Resolved: Councillors to inform Clerk of any capital projects to be included in the Precept before Wednesday 22nd October 2008.

477.6 Fireproof Document Chest

Resolved: as per recommendation of the Risk Management Group, to purchase fire resistant/waterproof/lockable chest at a cost of £89.99 + VAT.

477.7 Linstock WI – Sewage connection costs

Resolved: to authorise connection costs at £1008.00 + VAT.

SR 478/10/08 Planning Matters

478.1 Applications

08/0923 Little Bobbington, The Knells – 1st Floor extension above existing garages to provide a study room.

Resolved: to object under the grounds that the development would:-

- a) be intrusive and over-dominant in respect of neighbouring property Parkside';
- b) be destructive of that property's character and setting and;
- c) would thus have an adverse impact upon the residential amenity of 'Parkside';
- d) the proportions and aspect of the proposed southern elevation may be sufficient to affect the horticultural conditions in the immediately adjacent garden of 'Parkside';
- e) present a highly visible and over-dominant intrusion into the local rural landscape.

08/0979 Red Pike, Linstock – Single storey extension to provide utility room & shower room.

Resolved: that "no observations" be made

Permissions

1/08/9025 Houghton C of E School, Houghton – Single storey extension to provide extended office and staff room facilities.

08/0690 Rickerby Lodge, Rickerby Mews, Rickerby – Single storey detached garage and store.

08/0656 Linstock Village Green, Linstock – Installation of play equipment.

478.2 Hespin Wood Landfill Site Development
See public participation item.

SR 479/10/08 Clerks Report

SR459/9/08 Houghton Lay-By

Following a meeting with Highways Officers, the insertion of a "lift-out" bollard outside Houghton Shop and the insertion of outward facing bays in Houghton Lay-by was discussed. Cllr Mallinson to take forward these suggestions to the Highways Working Group on the 10th October. Noted that obtaining funding for the project may be difficult.

Cllr Roelich left at 8:45 p.m.

SR459/9/08 Brunstock

Rubble on Footpath – Complaint passed to Carlisle City Council by A Nicholson, East Cumbria Countryside Project as the area is an unclassified road.
Waste in Field – Environmental Health Inspector inspected the field on 25th September 2008. Commented that the waste is inert and considered of no danger to health, although he will speak to the farmer concerned to urge clearance.
Blocked Drains – Highway Steward has located and cleared gullies in area of flooding at Brunstock Lonning (they were found to be overgrown). Advised that programme of drains clearance is timetabled to take place week commencing 6th October in Brunstock.

JM

SR461.2/9/08 Clerks Salary Increase
Increased from 1st September 2008.

SR463/9/08 Sign – Wallfoot Hotel
Planning Enforcement Officer visited site 17th September. Currently working with Highways Department to determine if sign complies with planning & highway regulations.

SR463/9/08 A689 Crosby Moor Lay-By Parking Restrictions
S Steele, Highways Technician advised that the Traffic Regulation Order is currently with the County Council Highways Department awaiting approval so no date is available as yet as to when it will come into effect. It will be monitored and enforced by Carlisle City Council.

SR463/9/08 Crosby on Eden – Kerbside Weeds at High Crosby
Reported to Highway Steward.

SR464.1/9/08 Parish Council Website
Online at www.stanwixruralparishcouncil.org.uk

SR465.1/9/08 Provision of Allotments for Houghton
A Poster has been displayed on Houghton Noticeboard. This has produced 1 response, to date.
E Allnutt, Green Spaces, Carlisle City Council advises that there is no legislation that exists that determines the maximum number of plots that must be provided (according to demand). The Small Holdings & Allotments Act 1908 advises that a "sufficient" number of plots must be provided. There is no definition of sufficient. The national average is 15 plots per 1000 households. The National Society of Allotment and Leisure Gardeners advise that this figure should be taken as a minimum and that a target provision should be 20 plots per 1000 households.

SR465.2/9/08 Cumbria in Bloom 2009
To be included as an Agenda item April 2009.

SR465.3/9/08 Linstock Mains Sewage Connection Quotes
Letter sent to Helen Renyard, Drainage Engineer, Carlisle City Council with Parish Council's concerns.
Letter to be sent to United Utilities.
The closure of road U1176 (Chestnut Grove to Eden Brae) from 20th October for 8 weeks was noted. Clerk to determine if road access to residents will be maintained as this is of concern to disabled residents.

SR465.6/9/08 Refurbishment of Benches
Opening Doors to start work week commencing 6th October.

SR465.7/9/08 Drainage – Jackson Road
Map of Jackson Road sewer/drains obtained from resident and passed to City Council and United Utilities (UU) for their observations:

- Drains shown blue are UU combined sewers; those shown red are private drains and will be owned by the property owners, who will be responsible for them.
- The private drain connects to the public sewer in the field opposite the old filter beds, to the rear of Green lane.
- As the private drains connect to the public sewer residents will pay a charge to UU.
- Problems with the public sewer should be reported to UU Customer Services Department on 0845 6020406, when they will be fully investigated.

Agreed: Chairman to contact resident to determine if site visit still required.

CN
AM

CN

SR465.8/9/08 Linstock – to repair drains on village green
Contractor to progress.

SR465.10/9/08 Houghton Echo – Payment of grant
See payment schedule.

SR466.1/9/08 A689 Cycleway

Cllr Mallinson advised that Cumbria County Council claim to have never made any undertaking to adopt the cycleway. The company who are appointed to undertake the maintenance of the A689 along with the CNDR confirmed that they will not assume maintenance liability for the cycleway.

Agreed: Investigation to continue concerning adoption and Agenda item for next month.

CN/
AM

SR 467/9/08 Houghton School - Parking of vehicles
See Police report

SR467/9/08 Reported Police Incidents
See Police report.

SR467/9/08 Pothole at The Nurseries, Linstock
Reported to Highways Hotline.

SR 480/10/08 Administration and Governance Matters

480.1 Cumbria Association of Local Councils AGM – 8th November 2008

Invitation to Councillors noted.

Resolved: Chairman and Clerk to attend at a cost of £10.00/each.

480.2 Training Courses

Agreed: Clerk to attend Audit Seminar & Risk Assessment course at cost of £60.00.

480.3 Parking on Village Green

Letters from a resident of Linstock were received concerning the parking of vehicles on the village green.

Resolved: To reply to letters.

CN/AM

480.4 Communities in control – The making and enforcement of byelaws

Agreed: Due to non-delivery of consultation document, item to be postponed to November meeting.

AM

480.5 Independent Complaints Advocacy Service

The offer of a presentation to Council was considered.

Agreed: Presentation not required. Clerk to retain contact details.

SR 481/10/08 Village Matters

481.1 Greens Maintenance

A report was received on the current greens maintenance contract. Councillors were asked to consider if:-

- a) The contract be amended to include the collection of grass cuttings on village greens – for the purpose of future tendering process and Precept setting;
- b) If Tarraby Lane should be included in the contract and
- c) Land at Park Broom to be cut once per month

Resolved: That item a) contract be amended to include the collection of clippings, the tender, however, should ask for quotes for collection and non-collection. For the purpose of

AM

Precept setting a figure of £8,400 should be considered. Item b) Tarraby Lane to be included in contract as per report and Land at Park Broom to be amended to read "once per month".

481.2 Houghton Tree Pruning

Quotes for the reduction of trees on Houghton village green were considered.

Resolved: to authorise costs of £315.50.

AM

481.3 Crosby Fire

The response of emergency service provision to the above incident was discussed and it was noted that no warnings had been issued to Crosby residents.

Resolved: to write to Emergency Services Emergency Planning Officer, Carlisle City Council to determine why no warnings had been issued to the residents of Crosby.

AM/CN

Cllr Bainbridge, Bowman & Mallinson left at 9:40 p.m.

481.4 Linstock – Gates onto Village Green

A report determining ownership of hedges and rights of way over Linstock village green was received.

Resolved: to contact Land Registry and Solicitor before considering further action.

AM

481.5 Park Broom – Insertion of hard standing to facilitate the turning of HGV's

A report concerning the regulations regarding the insertion of hard standing and reduction in size of village green/common land was received.

Resolved: Due to the difficulties and cost implications to not pursue the insertion of hard standing.

AM

Agreed: To approach local landowner with the view to creating a turning area.

CN

481.6 Land Registry

A report on the process of land registration was received.

Resolved: To register areas of land with the Land Registry, associated costs of approximately £1,000 approved.

AM/MF

481.7 Linstock – Amenity Lighting

A UU proposed lighting scheme for Linstock Road U1176 (Rivendell to Edenwood) was considered. A Councillor had canvassed available residents and reported that public opinion was equally split for and against.

Resolved: To inform the City Council and UU of the survey results.

CN/AM

481.8 Crosby Bus Shelter

Quotes for the repair and refurbishment of the bus shelter were received.

Resolved: To authorise repairs at £424.00 + VAT.

AM

SR 482/10/08 Councillor Matters

The following matters were raised:-

Cllr Nicholson advised that report had been made of a Spaniel Dog chasing sheep in a field at Tarraby – report passed on to Police.

A resident had asked if the speed limit could be reduced to 30 m.p.h. between Linstock and Rickerby Park, Chairman to investigate.

East Cumbria Countryside Project's future is uncertain due to withdrawal of funding.

Requested that individuals lobby the County Council and for this item to be placed as an Agenda item in November.

CN

ALL/
AM

Cllr Watson left at 10:05 p.m.

Cllr Telford reported that an incident of fly-tipping had occurred at Linstock Motorway bridge. This had been reported and had now been removed.
Requested an update on the extension of the footpath from Linstock to the roundabout, Clerk to progress.

AM

Cllr Gascoigne suggested a walking bus from the Village Hall to Crosby School may be a solution to the current parking problems, in the vicinity of the school. Cllr Fox advised that this had been suggested previously, but considered unfeasible.

Cllr Robertson left at 10:07 p.m.

SR 483/10/08 Schedule of Correspondence, notices and publications

A schedule of correspondence, notices and publications received since the last meeting was received and noted.

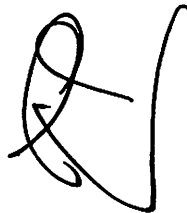
SR 484/10/08 Date of Next Meeting

The next meeting is scheduled for Wednesday 12th November 2008 at 7.30pm in Crosby Parish Hall, Crosby on Eden.

The meeting closed at 10:08 p.m.



Cllr Fox



12/11/2008

STANWIX RURAL PARISH COUNCIL

Minutes of the meeting of the Stanwix Rural Parish Council held on Wednesday 12TH November 2008 in the Parish Hall, Crosby on Eden.

To be
Actioned
By:

SR 485/11/08 Apologies for absence

Apologies for absence were received from Cllr V Hamilton, P Newstead, J Telford & J Taylor.

SR 486/11/08 Present

The Chairman, Cllr C Nicholson and Cllr S Alecock, G Cawley, M Fox, P Gascoigne, A Lightfoot, Y Robertson & A Welsh.

SR 487/11/08 In Attendance

County Cllr J Mallinson & City Cllrs J Bainbridge & M Bowman.
PC A Wright, PCSO Peter Aiston, PSgt P Nicholson & PCSO C Hillson

SR 488/11/08 Declarations of Interest

Cllr A Lightfoot declared a personal interest in Agenda item 8.5 and a personal interest in item 5.4.

Cllr S Alecock declared a personal interest in Agenda item 6.1 Laughingstock House.

Cllr C Nicholson declared a personal interest in Agenda item 6.1 Carlisle Lake District Airport by virtue of representing the Council on the Airport Consultative Group.

SR 489/11/08 Minutes of the meeting of the Parish Council held on 8th October 2008

The minutes of the meeting of the Parish Council held on the 8th October 2008 were received, agreed and signed by the Chairman as a correct record.

SR 490/11/08 Public Participation

Carlisle Lake District Airport

Mr A Taylor, Planning Officer, Carlisle City Council described the Carlisle Airport Planning Application. Mr Taylor made it clear that he was unable to enter into any discussion about the merits of the proposal or nature of the application.

Main areas included:-

- This is the second application with a smaller site area of 176 hectares.

County Cllr J Mallinson entered the meeting at 7:40 p.m.

- This application includes a new cross dock chilled facility and excludes a new terminal building.
- Access is now provided by a three leg roundabout, not traffic lights as in the previous application.
- The runway is to be resurfaced and repaired, not replaced.
- Planning Department has notified all statutory and non-statutory consultees and site notices have been posted. United Utilities have responded with concerns about capacity handling issues at Irthington treatment works.
- Environmental assessment has been undertaken.
- Section 106 agreement will be made available to public when draft agreement approved.
- Parish Council can request to be included in the site visit – although this is not normal procedure.

Mr A Taylor left the meeting at 8:00 p.m.

Houghton Youth Club

PC Wright reported that the recent Key Individual Network Survey around Houghton had determined that Anti Social Behaviour (ASB) had overtaken speeding as the primary concern of residents. In an aim to combat ASB, the Police and Cath Clarke, Cumbria Youth Alliance are determining if a Youth Club is needed in Houghton and requested the help of the Parish Council. Cath Clarke will arrange an open "drop in" session at Houghton for youths to attend in the aim of determining interest levels. Agreed to include as an Agenda Item for next month, PCSO P Aiston to update the Council on developments.

AM

SR 491/11/08 Community Policing Report

PC A Wright reported that:-

- Crosby School Parking – Officers have been monitoring the situation, visiting school 2-3 times/week. Request that motorists park on road, not the pavement and letters have been sent to parents again, through the school.
- Speeding – TDU Strips to be deployed over next couple of weeks to monitor average speed levels.
- Eden Golf Club – Damage to golf buggies reported on the 11th November.
- Houghton – Nuisance motorbikes reported on Tribune Drive.
- Gully Grates – Reports of gully grates being removed to be sold for scrap. Asked residents to be vigilant and report any suspicious incidents.
- ASB – continuing to tackle issues and seizing alcohol from youths.

PC A Wright, PSgt P Nicholson, PCSO P Aiston & PCSO C Hillson left at 8:25 p.m.

SR490/11/08 Public Participation Cont.

The Croft, Houghton

S Aglionby advised the council of her intention to transfer ownership of 90% of The Croft's land to Cumbria Wildlife Trust (CWT). This is to safeguard the land against development, maintain its organic status and secure the land for community use. If CWT takes the land, their intention is to build an education centre within 3 years. Until the final position of the education centre is determined, a Portacabin will be used. The planning application for the Portacabin will be lodged within the next few weeks.

S Aglionby left at 8:40 p.m.

R 492/11/08 Finance Matters

492.1 Resolved that the following payments be approved:-

PAYEE	DETAILS	AMOUNT	VOU NO.	CHQ NO.
A McCallum	Nett Salary	842.54	351	101170
	Reimbursements	120.32	352	101171
HM Inland Rev.	Tax & NI	230.66	353	101172
British Telecom	Phone Bill (July-Sep)	104.04	354	101173
CALC	AGM Fees (Min. 480/10/08)	20.00	355	101174
CALC	Audit Seminar (Min. 480.2/10/08)	15.00	356	101175
CALC	Health & Safety Course (Min480.2)	45.00	357	101176
Eden Woodland	Greens Maintenance – Oct 08	838.69	358	101177
Staples	Toner & Stamps	122.61	359	101178
Northern Constr.	Houghton Hall redecoration	6333.25	360	101179

492.2 to note the receipt of £1,227.53 from HM Revenue & Customs for recovered VAT for the period 1/7/08 to 30/09/08.

The receipt of £258.00 from the Football Federation – grant towards Crosby goalposts.

492.3 Parish Precept 2009/10

Resolved: That the Precept be increased by £5,000 to £39,551.

Cllr A Lightfoot left the room.

492.4 Houghton Village Hall

Resolved: to approve the quotation for new curtains at £770.00 and quotation for pointing work to external wall at £468.00 + VAT.

Cllr A Lightfoot re-entered the room.

492.5 National Salary Award for Clerks 2008/9

Resolved: that the interim increase of £0.26p/hour be backdated to 1st April 2008.

492.6 Churchyard Maintenance Grants 2008/9

Resolved: that £700.00 be paid to Houghton & Crosby on Eden Churches.

492.7 Bank Charges

Bank charges of £8.49 were noted.

493/11/08 Planning Matters

493.1 Applications

08/1052 Carlisle Lake District Airport – Erection of freight storage and distribution facility including chilled cross dock facility with associated offices, gatehouse, offices, canteen, staff welfare facilities, landscaping, new vehicular access, car and lorry parking and other infrastructure works.

Resolved: to object under the grounds that the development should:-

- a) be treated as a departure from the Local Plan;
- b) be referred to Government Office North West;
- c) be subject to a public enquiry.

08/1020 Crosshill Farmhouse, Blackford – Erection of a general purpose agricultural building.

Resolved: that “no observations” be made

08/1091 Land to the rear of 42 The Green, Houghton – Erection of 3No. bungalows with garages (part retrospective) revised application.

Resolved: to object under the grounds that the residential amenity of a neighbouring property has been significantly prejudiced through a loss of privacy.

08/1086 Laughingstock House, Crosby on Eden – Erection of 3 external features, door awning, freestanding gazebo and playhouse.

Resolved: that “no observations” be made.

Permissions

08/0797 Houghton House, Houghton – Proposed storage barn & stables.

08/0979 Red Pike, Linstock – Single storey side extension to provide utility room and shower room.

Withdrawals

08/0923 Little Bobbington, The Knells – 1st Floor extension above existing garages to provide a study room.

SR 494/11/08 Clerks Report

SR476/10/08 Police Information on Website

Advised PC Wright that website does not have the capacity to display information on behalf of the Police.

SR477.6/10/08 Fireproof Document Chest Chest Purchased.

SR479/10/08 Houghton Lay-By

K Crawley providing estimate for provision of bollards.
Cllr Mallinson to give feedback from the Highways Working Group meeting on the 10th October.

SR465.3/9/08 Linstock – Road Closure & Access for Residents

D Fone, United Utilities confirmed that access would be available to residents while mains sewage connection work was underway.

SR465.3/10/08 Linstock Mains Sewage Connection Quotes

Letter sent to United Utilities 20th October 2008.

D Fone response states "he notes the Parish Councils observations and advises that Balfour Beaty sub contractor Waiting's have offered to provide quotes to all customers following their appointment and mobilization to site". He also advises that if any customers have any particular quote that they are concerned about, to contact him and he will personally review it.

SR465.3/10/08 Drainage Jackson Road

Chairman reported that a site visit was no longer required.

SR480.3/10/08 Parking on Village Green

Reply sent 15th October 2008 & see Agenda item 8.5

SR480.4/10/08 Communities in control – the making and enforcement of byelaws

See Agenda item 8.1

SR481.1/10/08 Greens Maintenance

Contract & budget amended as agreed. See Agenda items 5.3 & 9.1

481.2 Houghton Tree Pruning

Contractor authorised to begin work.

481.3 Crosby Fire

Letters sent 25th October 2008.

481.4/10/08 Linstock - Gates onto village green

See Agenda item 9.2

481.5/10/08 Park Broom – Insertion of hard standing

Chairman to report to meeting 10th December 2008.

481.6/10/08 Land Registry

Clerk pursuing.

481.7/10/08 Linstock – Amenity Lighting

City Council & United Utilities informed of survey results.

481.8 Crosby Bus Shelter

Contractor authorised to begin work.

CN

482/10/08 Reduction of speed limit, Linstock to Rickerby Park
Reduction request sent to R Hayward, Cumbria Highways 23rd October 2008.

SR 495/11/08 Administration and Governance Matters

495.1 Communities in Control – The making and enforcement of byelaws
The consultation document was received and consideration given to the invitation to respond.
Resolved: to respond “no comments”

AM

495.2 Planning Consultation Seminar
Councillors invited to attend above to be held by CALC & Local Planning Authority.
Agreed: Cllr Nicholson, Cawley, Roberston & Clerk to attend

AM

495.3 Freedom of Information Act
A report and example Model Publication Scheme paper was considered.
Resolved: to adopt the Model Publication Scheme.

AM

495.4 Code of Conduct – Personal & Prejudicial interests
Papers circulated and noted by Councillors.

Cllr M Bowman left at 9:55 p.m.

495.5 Parking on Village Green
Correspondence from a resident was received.
Resolved: To reply to letter.

AM

Cllr A Welsh left at 10:00 p.m.

SR 496/11/08 Village Matters

496.1 Greens Maintenance Tender
Agreed: Clerk and Chairman to open tenders and report to Council at December meeting.

Cllr J Mallinson left at 10.02 p.m.

496.2 Linstock - Gates onto Village Green
A report was received.
Resolved: no further action.

CN/AM

497.3 East Cumbria Countryside Project
A letter concerning the future of ECCP was considered.
Resolved: to write to Carlisle City Council requesting that current high service levels be maintained.

AM

498.4 Police Authority Community Forum
A verbal report of the meeting held on the 27th October was received.

SR 499/11/08 Highway Matters

499.1 Parking in Lay-Bys – Harker Grange & Crosby Moor
A letter was received from Cumbria Highways requesting if any other lay-bys needed included in the forthcoming Traffic Regulation Order for 2 hour parking.
Agreed: No other lay-bys suggested, Highways to be notified accordingly.

AM

SR 500/11/08 Councillor Matters

The following matters were raised:-

Cllr Nicholson had received a letter requesting that the un-made access road across the north side of Linstock's south green be stopped up, preventing through access for vehicles. Agreed to investigate and be placed as an Agenda item at next meeting.

Cllr Cawley circulated the minutes of Footpath Group Meeting held on the 8th November 2008 with A Nicholson, East Cumbria Countryside Project. A survey of parish footpaths and maintenance required has been undertaken and financial contribution from SRPC is requested. To be included as an Agenda item at December meeting.

Cllr Gascoigne asked if the problem at Park Broom was caused by multiple refuse wagons visiting the area at the same time as this was causing some problems in the Knells area. Cllr Bainbridge advised that he would raise this issue with Mike Gardner.

AM

JB

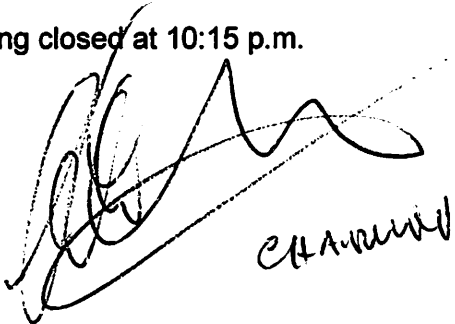
SR 501/11/08 Schedule of Correspondence, notices and publications

A schedule of correspondence, notices and publications received since the last meeting was received and noted.

SR 502/11/08 Date of Next Meeting

The next meeting is scheduled for Wednesday 10th December 2008 at 7.30pm in Crosby Parish Hall, Crosby on Eden.

The meeting closed at 10:15 p.m.



CHAMBERLAIN

10/12/2008

STANWIX RURAL PARISH COUNCIL

Minutes of the meeting of the Stanwix Rural Parish Council held on Wednesday 10TH December 2008 in the Parish Hall, Crosby on Eden.

SR 503/12/08 Apologies for absence

Apologies for absence were received from Cllr S Alecock, A Scorer & A Welsh.

SR 504/12/08 Present

The Chairman, Cllr C Nicholson and Cllr G Cawley, M Fox, P Gascoigne, V Hamilton, A Lightfoot, P Newstead, Y Robertson, T Roelich, J Taylor, J Telford & J Watson.

SR 505/12/08 In Attendance

City Cllr J Bainbridge & PCSO Peter Aiston
1 member of the public

SR 506/12/08 Declarations of Interest

Cllr A Lightfoot declared a personal interest in Agenda item 8.4.

SR 507/12/08 Minutes of the meeting of the Parish Council held on 12th November 2008

Two Councillors enquired about the non-declaration of interests, this will be an Agenda item at January's meeting.

The minutes of the meeting of the Parish Council held on the 12th November 2008 were received, agreed and signed by the Chairman subject to the following amendment:-
Minute SR492.3/11/08 Precept amended to read £39,550.

SR 508/12/08 Public Participation

A resident of Linstock addressed the Council regarding Agenda item 10.1 Linstock – request to prohibit through traffic. Advised that he did not support the request for the road to be closed.

SR 509/12/08 Community Policing Report

PCSO P Aiston reported that:-

- Crime levels expected to increase around Christmas, two burglaries recently reported at Whiteclose and MIDAS.
- ASB – incidents of door knocking and fireworks reported.
- Speeding – TDU strip is currently being repaired, but will then go to Crosby.

Houghton Youth Club

Advised that a Houghton resident had offered to head the volunteer group and that a forum for youths and prospective volunteers was to be arranged in January. Problems have been experienced in securing a suitable venue. Houghton Village Hall deemed suitable but no evenings currently available. Houghton School available but no provision for storage of equipment and Church Hall site thought unsuitable. Asked if there was anything the Parish Council could suggest to alleviate the problem. Currently ascertaining if funding is available to provide a professional youth worker for the club.

PCSO Aiston left at 7:50 p.m.

SR 510/12/08 Finance Matters

510.1 Resolved that the following payments be approved:-

PAYEE	DETAILS	AMOUNT	VOU NO.	CHQ NO.
A McCallum	Nett Salary	979.91	362	101180
	Reimbursements	166.02	363	101181
HM Inland Rev.	Tax & NI	318.09	364	101182

Orchard Grounds	Tree Trimming (Min 481.2)	315.50	365	101183
Carlisle Business	Box Copier paper	12.87	366	101184
Kaths Curtains	Houghton Hall – Curtains (Min 492.4)	770.00	367	101185
St Johns, Crosby	Church Grants (Min 492.6)	700.00	368	101186
St Johns, Houghton	Church Grants (Min 492.6)	700.00	369	101187
Staples	Fire Chest & Stationery (Min 477.6)	113.84	370	101188

510.2 Greens Maintenance Tender 2009/10

A report was presented that outlined the tenders received.

Resolved: Contract to be awarded to Orchard Grounds Maintenance, contract to include collection of cuttings on village greens.

AM

510.3 Budget 2009/10

A report was presented of proposed budget amendments.

Resolved: to accept the budget amendments.

SR 511/12/08 Planning Matters

511.1 Applications

08/1092 Land to the rear of 42 The Green, Houghton – Erection of 3No. bungalows with garages (part retrospective) revised application.

Resolved: that “no observations” be made

08/1166 24 Houghton Road, Houghton, Carlisle – Single storey extension to front elevation to provide garage. Two storey side extension to provide extended kitchen, WC and utility to ground floor with en-suite bedroom above. Single storey rear extension to provide extended living room and exercise room (revised application)

Resolved: that “no observations” be made

08/1178 4 Oakbank, Houghton – Erection of Conservatory to rear elevation

Resolved: that “no observations” be made

Permissions

08/1020 Crosshill Farm, Harker – Erection of general purpose agricultural building.

SR 512/12/08 Clerks Report

SR490/11/08 Houghton Youth Club

See Agenda Item 9.2

SR481.5/10/08 Park Broom – Insertion of Hard standing

Initial investigations consider the insertion of hard standing unfeasible due to planning permission and land acquisition costs.

SR 479/10/08 Houghton Lay-By

Cllr Mallinson progressing.

SR495.1/11/08 Communities in Control – the making and enforcement of byelaws

A response of “no comment” has been submitted.

SR495.3/11/08 Freedom of Information Act – Model Publication Scheme

Model Publication Scheme Adopted and adoption publicised via Notice boards.

SR495.5/11/08 Parking on village green

Reply sent to respondent 17th November 2008.

SR497.3/11/08 East Cumbria Countryside Project

Letter sent to Carlisle City Council.

Reply received from M Battersby, Director of Community Services advising that P.C.'s views will be included in the report presented to the executive.

SR 499.1/11/08 Parking in Lay-Bys – Harker Grange & Crosby Moor

Highways notified that no other lay-bys to be included.

SR 500/11/08 Linstock – Access road

See Agenda item 10.1

SR 500/11/08 Footpath Group Meeting Minutes

See Agenda item 9.3

SR 500/11/08 Refuse Wagons – Park Broom

Cllr Bainbridge has spoken to M Gardner and advises that concerns have been addressed. Cllrs to monitor the situation.

SR 513/12/08 Administration and Governance Matters

513.1 Communities in Control – Real people, real power: codes of conduct for local authority members and employees – a consultation

The consultation document was received and consideration given to the invitation to respond.

Resolved: to respond advising that the Council is in general agreement with the outlined principles.

AM

513.2 Asset Register & Insurance of Crosby & Walby Bus Shelters

The current asset register was circulated and the necessity of insuring Walby & Crosby bus shelters for material damage cover was discussed.

Resolved: To accept the asset register for audit purposes. Material damage cover for Crosby & Walby bus shelters decided unnecessary.

513.3 Car insurance – Business cover for Clerks vehicle

Clerk to obtain further information from CALC.

AM

Cllr Bainbridge left at 8:30 p.m.

513.4 Parking on Village Green

A review of the correspondence received by Clerk and Councillors was undertaken.

Agreed: Vice Chairman to invite resident to meet with him and complaints committee.

GC

SR 514/12/08 Village Matters

514.1 Linstock Playground

A report was presented requesting that the Council declare in writing to Community Spaces that they are the accountable body for the playground.

Resolved: to write letter to Community Spaces advising of the above.

AM

514.2 Houghton Youth Club

See public participation item.

Resolved: to write to Houghton Hall Management Committee to express support for the youth club and to determine if an evening is available in the hall.

AM



514.3 Local Footpath Group

Minutes of the meeting held the 8th November were circulated, containing the results of a recent footpath survey undertaken by A Nicholson, East Cumbria Countryside Project. A maximum of £2,200 financial contribution is required for work to progress.

Resolved: To ring-fence £2,200 from projects budget 09/10 if no other funds are forthcoming from Parish Paths Initiative and Parish Council Grant Scheme 09/10.

Agreed: to write to Irthington P.C. regarding the Crosby to Newby East realignment and suggest joint funding as path in both parishes.

AM

AM

514.4 Linstock Drains

Resolved: to accept the estimate for £2158.70 for repairs to drains.

AM

SR 515/12/08 Highway Matters

515.1 Linstock – request to prohibit through traffic

A letter from a Linstock resident was circulated requesting the blocking of access to through traffic on south green road.

Resolved: to write to resident advising that are unable to support the request due to the concerns of other users, right of way and common ground regulations.

AM

515.2 Review of Bus Services

A letter from Cumbria County Council was received requesting feedback on the current levels of service.

Agreed: Poster to be displayed asking residents to contact Clerk with any comments on current services.

AM

SR 516/12/08 Councillor Matters

The following matters were raised:-

Cllr Robertson requested an update on progress for the Houghton Hall to Houghton footpath. Chairman to investigate.

CN

Cllr Cawley reported areas of localised flooding on Rickerby/Linstock road. Cllr Cawley to draw detailed map and Clerk to pursue with Highways Dept.

GC/AM

Cllr Telford reported that dog fouling was again becoming a problem at Houghton school. Clerk to report to Environmental Quality Dept.

AM

Cllr Watson requested clarification on declaration/non-declaration of interest procedures and the submission of the Councils response to the Airport Planning Application. Clarification is required concerning the inclusion of comments, if Councillors are not in attendance at the meeting. Clarification is also required concerning the circulation of draft responses and requests for supplementary agenda items to be included. These issues to be included as Agenda items at January's meeting. Councilors are requested to inform Clerk of any other concerns regarding procedural matters, these also to be included.

AM/
ALL

SR 517/12/08 Schedule of Correspondence, notices and publications

A schedule of correspondence, notices and publications received since the last meeting was received and noted.

SR 518/12/08 Date of Next Meeting

The next meeting is scheduled for Wednesday 14th January 2008 at 7.30pm in Crosby Parish Hall, Crosby on Eden.

The meeting closed at 9:15 p.m.

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11/02/08 65

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STANWIX RURAL PARISH COUNCIL

Minutes of the meeting of the Stanwix Rural Parish Council held on
Wednesday 14th January 2009 in the Parish Hall, Crosby on Eden.

SR 519/1/09 Apologies for absence

Apologies for absence were received from Cllr P Gascoigne.

SR 520/1/09 Present

The Chairman, Cllr C Nicholson and Cllr G Cawley, M Fox, A Lightfoot, P Newstead, Y Robertson, A Scorer, J Taylor, J Telford, J Watson & A Welsh.

SR 521/1/09 In Attendance

City Cllr J Bainbridge, City Cllr M Bowman & PCSO Peter Aiston.

SR 522/1/09 Declarations of Interest

Cllr A Lightfoot declared a personal interest in Agenda item 8.6.

Cllr Telford declared a personal & prejudicial interest in Agenda item 9.1.

Cllr Taylor declared a personal interest in Agenda item 9.2.

SR 523/1/08 Minutes of the meeting of the Parish Council held on 10th December 2008

The minutes of the meeting of the Parish Council held on the 10th December 2008 were received and agreed by the Chairman subject to the following amendment:-

To be included that "Cllr Taylor complained that an item that he requested to be included on the Agenda was omitted from it".

Note: The minutes were not physically signed by the Chairman at the meeting, this to be completed at Februarys meeting.

SR 524/1/09 Public Participation

No members of the public attended.

SR 525/1/09 Community Policing Report

PCSO P Aiston reported that:-

- Four reports of Anti Social Behaviour had been reported in Houghton, including missiles being thrown at windows.
- Theft from a vehicle at The Knells.
- TDU Device to be deployed to Crosby w/c 19th January for one week. Cllr requested that this is only done if the Newby Road is open as this will affect traffic speeds recorded.
- Cllr reported that a large, light coloured saloon car had been observed acting suspiciously in Crosby, the registration being passed to PCSO Aiston.
- A Cllr enquired if any reports of sheep being killed at Tarraby had been received. PCSO advised that he had not heard anything.

Houghton Youth Club

Advised that a public meeting for parents interested in volunteering at the club, was arranged for Thursday 22nd January at Houghton Primary School. Two Cllr's advised of their intention to attend.

Youth worker, Mr I Hind is bringing the Youth Bus to Houghton to gauge views on what facilities youths would like in the area.

Houghton Primary School is the most likely venue to date, storage problems to be alleviated by container storage.

PCSO Aiston left at 7:50 p.m.

To be
Actioned
By:



SR 526/1/09 Finance Matters

526.1 Resolved that the following payments be approved:-

PAYEE	DETAILS	AMOUNT	VOU NO.	CHQ NO.
A McCallum	Nett Salary	859.41	371	101189
	Reimbursements	108.09	372	101190
HM Inland Rev.	Tax & NI	241.80	373	101191
Carlisle City Cou.	Playground Inspections	587.50	374	101192
Crosby Parish Hall	Hall Hire – Sept to Dec 08	90.00	375	101193
Staples	Dividers, Stamps & Labels	34.93	376	101194
D Kinnaird	Hedges Cut at Brunstock	35.25	377	101195
GC Buchanan	Linstock Green Drainage	2,158.70	378	101196
British Telecom	Phone Bill	98.85	379	101197
Carlisle Bus Sup	Box Paper	12.59	380	101198

Clerk advised that the schedule of payments issued to Cllr's incorrectly stated the item of playground inspections as £500.00; this should have been £587.50.

526.2 to note the receipt of £398.33 bank interest payment, £400.00 Neighbourhood Forum Grant for Linstock Bench and £500.00 Village Hall Grant for Houghton Curtains.

526.3 Quarterly Monitoring Report of income and expenditure against budget for the period 1st October to 31st December 2008 was received.

Resolved: to accept the budget.

526.4 Budget Summary January 2009

A report was presented highlighting areas of over and under spend in the quarterly monitoring statement with recommendations made on the viament of funds.

Resolved: to agree to the recommended transfer of funds.

AM

526.5 Windsor Way Notice Board

Resolved: to authorise repairs at a cost of £108.00 + VAT.

AM

SR 527/1/09 Planning Matters

527.1 Applications

08/1233 Little Bobbington, The Knells – First floor extension above existing garages to provide a study room (resubmission).

Resolved: to resubmit original comments, objecting under the grounds that the development would:-

- be intrusive and over-dominant in respect of neighbouring property Parkside';
- be destructive of that property's character and setting and;
- would thus have an adverse impact upon the residential amenity of 'Parkside';
- the proportions and aspect of the proposed southern elevation may be sufficient to affect the horticultural conditions in the immediately adjacent garden of 'Parkside';
- present a highly visible and over-dominant intrusion into the local rural landscape.

08/1255 The Croft, Houghton, Carlisle – Erection of a modular, two room temporary building to provide educational facilities.

Resolved: that "no observations" be made and a letter of support sent.

08/1260 Rivendell, Linstock – Erection of Conservatory to rear elevation and first floor rear extension to provide 2no. bedrooms.

Resolved: that "no observations" be made.

09/0005 Walby Farm Park, Walby – Stone chipping surfacing to car parking areas and change of use of agricultural stack yard to staff car park.

Resolved: that “no observations” be made.

Permissions

08/1086 Laughingstock House, Crosby On Eden – Erection of 3 external features; door awning, freestanding gazebo and playhouse.

08/1091 Land to the Rear of 42 The Green, Houghton – Erection of 3no. Bungalows with garages (Part retrospective/revised application).

Appeals

08/0420 Little Bobbington, The Knells – Change of use of land to domestic garden/paddock.

Resolved: to submit the circulated statement to The Planning Inspectorate.

SR 528/1/09 Clerks Report

 **SR 510.2/12/08 Green Maintenance Tender 2009/10**
Contract awarded and accepted by orchard Greens Maintenance.

SR 513.1/12/08 Communities in Control – Code of Conduct for local authority members and employees

Letter sent advising of general agreement with principles 16th December 2008.

SR 513.3/12/08 Business insurance cover for Clerks vehicle

Advised by CALC that the costs incurred by Clerk for additional cover on own vehicle are included in the mileage payment.

SR 513.4/12/08 Parking on Village Green

Cllr Cawley wrote to respondent 16th December 2008. Response received, see Agenda Item 8.6.

SR 514.1/12/08 Linstock Playground

Clerk to include letter of accountability with Stage 2 application.

 **SR 5.14.2/12/08 Houghton Youth Club**

Letter sent to Houghton Hall Management Committee 12th December 2008.

SR514.3/12/08 Local Footpath Group

Letter sent Irthington Parish Council 16th December, no reply received as yet. See Agenda item 9.2.

SR 514.4/12/08 Linstock Drains

Work underway.

SR 515.1/12/08 Linstock – request to prohibit through traffic

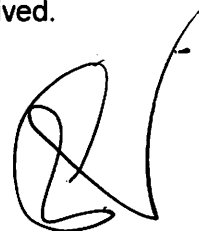
Letter to resident 16th December 2008.

SR 515.2/12/08 Review of Bus Services

Poster displayed on Notice boards, to date, no comments received.

SR 516/12/08 Houghton Hall to Houghton Footpath

Chairman pursuing matter with Planning Dept.



SR516/12/08 Rickerby/Linstock Road – areas of flooding
Cllr Cawley forwarded to Clerk.

SR516/12/08 Houghton School - Dog Fouling

Reported to Dog Wardens 12th December. On describing the dog, advised that the owner has been fined previously and that they are aware of the problem. Will monitor again but if anyone could advise on the time of day the offence is likely to be committed they will be able to monitor more effectively. All reports are confidential and can be made on (01228) 817474.

SR516/12/08 Clarification on procedures

See Agenda item 8.1.

SR481.3/10/08 Crosby Tyre Fire

No reply received as yet. Clerk has been assured that multi-agency reply would be received for February meeting.

SR 529/1/09 Administration and Governance Matters

529.1 Planning Application 08/1052 – Clarification of procedures

A report was presented on areas of procedure that required clarification further to the meeting on 10th December 2008.

Resolved: to gain clarification from Mr I Dixon, Legal Services, Carlisle City Council on the requirement for Councillors to declare interests.

An update on the Airport application was requested. Informed that the application is currently pending – according to the Carlisle City Council website.

AM

529.2 Meeting Dates 2009

A paper of meeting dates for 2009 was received.

Resolved: To determine if Houghton Village Hall or Houghton Primary School is available to be booked for meetings in the summer months.

AM

529.3 Parish Councillor Allowances 2008/9

A letter was received on elected member allowance rates 2009.

Resolved: Councillors to decide individually if they wish to claim the new rates and inform the Clerk.

ALL
AM

529.4 Consulting with Parishioners

Opportunities for enhanced community engagement were discussed and possible methodology.

Resolved: To gain further information on public consultation methods, this item to be included on Februarys Agenda.

JB
AM

529.5 Matters Arising

This Agenda item was withdrawn by Cllr Taylor.

529.6 Parking on Village Green

A letter was received and noted.

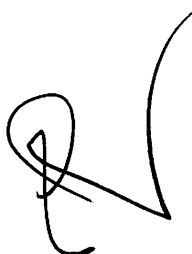
Resolved: Response to be sent highlighting that Councillors do not respond as individuals as it was considered a Council matter and was being dealt with as such.

Cllr Taylor requested that his abstention be noted.

AM

SR 530/1/09 Village Matters

Cllr Taylor & Telford left the room at 8:35 p.m.



530.1 The Common, Linstock

A letter was received from the Land Registry advising of an application for ownership of The Common, Linstock.

Resolved: to advise the Land Registry of SRPC's withdrawal of holding objection.

AM

Cllr Taylor & Telford re-entered the room at 8:38 p.m.

530.2 Footpaths

A letter from Mr A Nicholson, ECCP was received. A Councillor notified the group that shooting took place in the area of footpath re-alignment and asked that this was taken into consideration.

Resolved: Cllr Fox to draft a leaflet of walks within the area, for possible publication.

MF

SR 531/1/09 Councillor Matters

The following matters were raised:-

Cllr Nicholson asked if the Tarraby to Houghton footpath had been re-aligned? Clerk to investigate. Also, advised that houses adjacent to Houghton School had not been notified about the recent extension. Clerk to investigate why no neighbour notifications had been received from Cumbria County Council.

AM

AM

Cllr Telford reported that a hedge at The Nurseries was still scratching cars. Clerk to raise with Highway Steward. Also, advised of mud on road and pavements from agricultural and Waiting's vehicles. Clerk to pursue with Waiting's and Highways Dept.

AM

AM

Cllr Watson reported that hedges on Houghton Road were still encroaching onto the footpath. Clerk to report to County Council.

AM

Cllr Fox advised that:-

- Hedge cuttings on the footpath between Crosby and Park Broom were puncturing tyres and requested that they be swept up. Clerk to request.
- Footpath at Barn End now considered very dangerous and should be closed or a fence put around the eroded area. Clerk to inform A Nicholson, ECCP.
- Paving Stones at The Garth, Crosby were causing injury and needed repaired. Clerk to pursue.
- Recent flooding problems indicated that the non-return valves were positioned incorrectly in Crosby. Clerk to contact Carlisle City Council.

AM

AM

AM

AM

Clerk advised of notification that Linstock and Crosby-on-Eden are to receive a grant of approximately £10,000 each for improvements undertaken within the villages from the Groundworks Trust. Mr Oliver Graham will make a presentation to the Council at the February meeting. Public meeting to be arranged shortly after this.

CN/JT/
SA

Cllr Nicholson advised of Cllr Hamilton's resignation. Posters advertising the vacancy on Notice Boards Friday 16th January 2009.

AM

SR 532/1/09 Schedule of Correspondence, notices and publications

A schedule of correspondence, notices and publications received since the last meeting was received and noted.

SR 533/1/08 Date of Next Meeting

The next meeting is scheduled for Wednesday 11th February 2009 at 7.30pm in Crosby Parish Hall, Crosby on Eden.

The meeting closed at 8:55 p.m.


Oliver
11/02/09

STANWIX RURAL PARISH COUNCIL

Minutes of the meeting of the Stanwix Rural Parish Council held on
Wednesday 11th February 2009 in the Parish Hall, Crosby on Eden.

SR 534/2/09 Apologies for absence

Apologies for absence were received from Cllr Y Robertson, A Scorer & J Watson.

SR 535/2/09 Present

The Chairman, Cllr C Nicholson and Cllr G Cawley, S Alecock, M Fox, P Gascoigne,
A Lightfoot, P Newstead, J Taylor, J Telford & A Welsh.

SR 536/2/09 In Attendance

County Cllr J Mallinson, City Cllr M Bowman & PCSO Peter Aiston.
5 members of the public.

SR 537/2/09 Declarations of Interest

Cllr Lightfoot declared a personal interest in Agenda item 8.4

Cllr Telford declared a personal & prejudicial interest in Agenda item 5.1

Cllr Fox declared a personal interest in Agenda item 8.2

SR 538/2/08 Minutes of the meeting of the Parish Council held on 11th January 2009

The minutes of the meeting of the Parish Council held on the 10th December 2008 were signed.

The minutes of the meeting of the Parish Council held on the 11th January 2009 were received, agreed and signed by the Chairman subject to the following amendment:-

SR531/1/09 Amend to read that "*hedge cuttings on the footpath between Crosby to Park Broom and Rickerby were puncturing tyres ...*

SR525/1/09 Amend to read "*A Tarraby resident had reported instances of people lamping with lurchers, following which a couple of sheep had been found dead. PCSO advised that he had not heard of any reports of sheep being killed in Tarraby Lane*"

SR 539/2/09 Public Participation

White Moss, Crosby Moor

Iris Glimmerveen, Woodland Officer, East Cumbria Countyside Project, representing Natural England (NE) read a statement containing the following:-

- This is a consultation and NE are requesting reactions to their proposal.
- The work on the lowland raised bog, is being undertaken to comply with the Governments PSA target that 95% of Site's of Special Scientific Interest (SSSI) should be in favourable (or recovering) condition by 2010.
- The felling is required as part of the programme of bog/lowland raised mire restoration. The aim is to reduce the amount of shade and keep the water level close to the bog surface for as much of the year as possible. The work is expected to have no adverse impact on the land outside the SSSI.
- Work is timetabled to commence in October, to minimise disturbance to wildlife.
- A squirrel expert considers that the work is likely to have little impact on the red squirrels at White Moss. The area is considered too small to support more than a transient population. Larger sites at Kielder Forest and Greystoke are designated Red Squirrel reserves, in the area.
- The timescale to restore the bog would be roughly the same as Scaleby Moss, of approx. 5 years.

Members of the public then raised concerns, which included:-

- The number of trees to be felled (727) is considered too large.
- The area is established habitat for red squirrels, deer, owls, flora and fauna.
- Considers that NE is breaching its own statutes and regulations.

To be
Actioned
By:

- Brampton Red Squirrel Group feels that NE has no interest in Red Squirrels even though they are protected by law, unless in designated areas.
- Residents feel that there is no woodland of a similar size in the area, but a bog is already in the vicinity at Scaleby.
- Landowner adjacent to the Moss has not been consulted on the matter and reported seeing red squirrels and deer in the area. Also raised concerns about access for machinery over his property.
- Concerns raised that although NE is undertaking a consultation exercise will these views be taken into consideration?

Iris Glimmerveen & 5 members of the public left the meeting at 8:05.

SR 540/2/09 Community Policing Report

PCSO P Aiston reported that:-

- Criminal damage and a theft of a vehicle had taken place. Suspicious vehicles also sighted at Golf Course.
- Brunstock – Youths made shelter and drinking reported.
- TDU Device had been deployed at Crosby. 6,400 vehicles recorded in total, 5.5% recorded at speeds over 35mph and 2 vehicles over 50 mph. The highest speed recorded being 59 mph. Speeding generally at 9 am and between 3 and 5 pm. A Cllr requested that he be informed which direction the traffic was traveling. PCSO to determine.

**PCSO
Aiston**

A Cllr commented that fly tipping was becoming a problem in the Linstock and Walby areas, with private landowners having to remove the rubbish themselves. PCSO Aiston advised to immediately report any offenders and take vehicle registration numbers.

A Cllr requested if any progress had been made on the saloon car seen acting suspiciously in Crosby. The registration had been checked and it is a local vehicle.

PCSO Aiston left the meeting at 8:15 p.m.

SR541/2/09 Public Participation Cont.

Linstock – Groundworks Trust Grant

Mr O Graham, Groundworks Trust advised of the following:-


- Linstock has the opportunity to receive a grant from Groundworks Trust of approx. £10,000. This is for the disruption caused to the village from the First Time Rural Sewage programme.
- The grant can be spent on any project that gives community benefit to the village.
- Project ideas are asked to be submitted, O Graham and an Architect to visit Linstock on Friday the 20th February to assess suitability of suggested projects. Cllrs invited to attend.
- There is no time limit as such, but projects to be completed within next 4-5 years.

Mr O Graham left at 8:22 p.m.

SR 542/2/09 Finance Matters

542.1 Resolved that the following payments be approved:-

PAYEE	DETAILS	AMOUNT	VOU NO.	CHQ NO.
A McCallum	Nett Salary	859.21	381	101199
	Reimbursements	132.01	382	101200
HM Inland Rev.	Tax & NI	241.70	383	101201
Irthington Joinery	Crosby Bus Shelter Refurb	487.60	384	101202



Irthington Joinery	Noticboard Repair	124.20	385	101203
RJ Telford	Tribune Drive Noticeboard	322.00	386	101204
EITS	Crosby Hall – Water Heater	456.55	387	101205
Staples	Toner & Stationery	104.27	388	101206
J Airey	Audit Fees – Apr-Dec 08	269.28	389	101207
Opening Doors	Bench replacement & refurb	1,360.00	390	101208
RJ Telford	6 x Open Noticeboards	1,552.50	391	101209
RJ Telford	Linstock Hall – Sewer Connection	2,021.70	392	101210

542.2 to note the receipt of £9.20 way leaves payment and £1,467.21 recovered VAT for the period 1st October to 31st December 2008.

542.4 Internal Auditors Report

Resolved: The internal auditor's report for the accounting periods 1st June to 31st December were received and approved.

542.5 Linstock Jubilee Fundraising Committee

A report was considered on transferring the received Neighbourhood Forum Grant for £750.00 for the playground, to Linstock Jubilee Fundraising Committee account.

Resolved: to authorise the transfer of £750.00.

AM

SR 543/2/09 Planning Matters

543.1 Applications

09/0020 & 09/0021 (LBA) Moor House, Rickerby – Conversion and extension of existing single storey building and garage to two storey's to provide additional bedrooms, studio and enlarged utility (revised proposal).

Resolved: that "no observations" be made.

09/0022 Garden Cottage, Crosby On Eden – Raising of part of garden to be level with the new vehicular access and erection of gate posts and gates (revised application)

Resolved: to object under the grounds that:-

- The application be considered retrospective as the gates and pillars have been erected prior to permission being granted.
- The P.C. understands that the recommendation of Highways officers, requiring a 5 metre gap before the road to avoid highway obstruction, appear not to have been adhered too.
- The P.C. therefore recommends refusal and the initiation of enforcement action in respect of any unauthorized development.
- The removal of a section of hedge has had a detrimental impact upon the character and appearance of the location.

Permissions

08/1166 24 Houghton Road, Houghton – Single storey extension to front elevation to provide garage. Two storey extension side extension to provide extended kitchen, WC and utility to ground floor with en-suite bedroom above. Single storey rear extension to provide extended living room and exercise room (revised application).

08/1178 4 Oakbank, Houghton – Erection of conservatory to rear elevation.

Refusals

08/1233 Little Bobbington, The Knells – First floor extension above existing garages to provide a study room (resubmission).

543.2 Carlisle Scheme for Public Speaking at Development Control Committee

A letter notifying of the amendment of the existing "right to speak" scheme was received and noted.

543.3 White Moss - Forestry Commission Consultation

See public participation item.

Resolved: To make a join submission of comments alongside Irthington Parish Council and request that Natural England holds a public meeting.

CN/AM

SR 544/2/09 Clerks Report

SR 526.4/1/09 Budget Summary January 2009

Funds transferred as per report.

SR 526.5/1/09 Windsor Way Noticeboard

Repairs undertaken and invoice received.

SR 529.1/1/09 Declarations of Interest

See Agenda item 8.2

SR 529.2/1/09 Meeting venue

Houghton Village Hall - dancing class in large hall on Wednesday evenings but the small hall is available.

Houghton School – Clerk to the Governors advised that it will have to go before the next Governors meeting to be held on the 2nd March, before definite answer can be given. Problems may exist in that they have no caretaker and a key-holder would have to be nominated. Building work is also ongoing within the school until the end of April.

SR 529.3/1/09 Parish Councillor Allowances 2009/10

Actioned.

SR 529.4/1/09 Consulting with Parishioners

See Agenda item 8.3

SR 529.6/1/09 Parking on Village Green

See Agenda item 8.4

SR 530.1/1/09 The Common, Linstock

Holding objection withdrawn and acknowledgement of this received from Land Registry

SR 531.1/1/09 Footpath re-alignment – Houghton to Tarraby

Mr A. Nicholson, East Cumbria Countryside project is unaware of any realignment on footpath No. 132010, he has advised that he will speak to the occupiers of the property soon.

SR 531.1/1/09 Houghton School Extension – Neighbour Notifications

Clerk spoke to M Mason, Senior Planning Officer, Cumbria County Council.

Advised that there are no set rules as to which neighbours, in the vicinity of the application, receive notification of a planning application. It is at the officer's discretion as to which neighbours receive notification. This is determined by the officer's judgement on the probable impact of the scheme.

Mrs Mason will consult her records as to who received notification, but this may take 2 weeks as the file is now in storage.

SR 531.1/1/09 Hedge at Nurseries – Scratching of cars

Clerk pursuing with Highway Steward.

SR531.1/1/09 Linstock – Mud on road and pavements

Mr D Fone, United Utilities visited the site on the 27th January. Advised that rear lane at Linstock is going to be re-surfaced in the near future, until this happens, admitted that it is not easy to achieve a clean surface – but will strive to keep village as clean as possible until then. He also appreciated the positive feedback about Waitings staff.

SR531.1/1/09 Hedges on Houghton Road

Reported to Highways Hotline Ref No. 260877.

SR 531.1/1/09 Hedge Cuttings puncturing tyres at Park Broom

Clerk pursuing with Highway Steward.

SR 531.1/1/09 Footpath at Barn End

A Nicholson, ECCP inspected 16th January 2009. He advised that he is clearing away flood debris and considers that it is passable with care. A legal closure is expensive (£600) and time-consuming. An unauthorised closure is illegal.

SR 531.1/1/09 The Garth, Crosby – Lifted paving stones

Reported to Carlisle Housing Association and Cllr Fox notified of specific areas.

SR 531.1/1/09 Crosby Flooding – Position of non-return valves

A summary of the meeting between Crosby residents and the 'Making Space For water Group' was given by Cllr Fox, who had chaired the meeting.

Cllr Fox then left the room at 8:43 p.m.

A letter from Cllr M Bowman and an email from M Battersby were noted.

Cllr Fox re-entered the room at 8:46 p.m.

SR 531.1/1/09 Linstock – Grant from Groundworks Trust

See Agenda item 9.1

SR 531.1/1/09 Resignation of Cllr Hamilton

Posters displayed advertising vacancy 16th January 2009 and see Agenda item 8.6.

An update on the Tarraby litter bin was requested, this to be given at next meeting.

CN/AM

SR 545/2/09 Administration and Governance Matters

545.1 Communities in Control: real people, real power – Code of recommended practice on local authority publicity.

Resolved: no reply required.

545.2 Declaration of Interest

An e-mail from Mr M Lambert, Head of Legal Services, Carlisle City Council was received and noted.

545.3 Consulting with Parishioners

Postponed to meeting 11th March.

AM/JB

545.4 Parking on Village Green

A letter was received and noted.

Resolved: Response to be sent acknowledging receipt.

AM

545.5 Police Community Forum

P.C. representatives gave a verbal report of the meeting held 12th January 2009.



545.6 Vacancy – Houghton Ward

No requests for an election have been received, therefore Council to fill vacancy via co-option.

Resolved: To advertise the vacancy via notice boards and Houghton Echo. Further procedures regarding recruitment to be determined at March meeting.

AM

545.7 Standing Orders

A discussion on the necessity to review the current Standing Orders was undertaken.

Resolved: To review Standing Orders when required by legislation.

545.8 Councillor Matters

It was suggested that Agenda heading 'Councillor Matters' be changed to 'Agenda Items'.

Resolved: To remain as Councillor Matters.

545.9 Matters Arising

It was suggested that 'Clerks Report' be changed to 'Matters Arising'.

Resolved: To remain as Clerks Report.

SR 546/2/09 Village Matters

546.1 Linstock - Groundworks Trust Grant

See public participation item.

Resolved: to arrange and publicise a public meeting w/c 16th February. Available Cllrs to meet with Mr O Graham with suggested projects on Friday 20th February.

**JT/CN/
SA/AM**

546.2 Crosby to Linstock Footpath

Clerk requested authorisation to pay an invoice, when received, totalling £1537.00 – prior to March's meeting. This is necessary to apply for a Parish Paths Initiative grant, totaling £1,500 in this financial year.

Resolved: to pay invoice on receipt.

AM

546.3 Houghton Bench

An offer to repaint Houghton bench was considered.

Resolved: to repaint black or brown.

AM

Cllr Bowman left at 9:16 p.m. Informed Councillors that Carlisle City Council has a new section on the website with Credit Crunch advice information.

546.4 Houghton Allotments

Twenty one requests for allotments have been received to date. Area required approx. 1 acre.

Resolved: Councillors to suggest suitable areas of land within Houghton at March meeting.

ALL

546.5 Houghton – Property on the Green

Resident concerned that water from the highway is entering the property.

Resolved: Cllr Mallinson to contact resident & highways department.

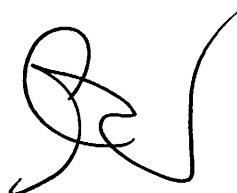
JM

546.6 Traffic Regulation Order – A689 Lay-Bys

A letter requesting comments/observations on the proposed traffic regulation order was received.

Resolved: To reply stating P.C. support of order and ask that the areas are regularly patrolled.

AM



SR 547/2009 Councillor Matters

The following matters were raised:-

Cllr Telford advised that Linstock residents had voiced concerns over the proposed road closure by United Utilities. Clerk to investigate highway closure plans with United Utilities. Also raised concerns about the amount of litter on A689 and increased levels of fly tipping in the area. It was also discussed how the proposed new charges for collection of household goods may increase the problem. Clerk to investigate new charges and advise Cllrs at next meeting.

AM

AM

Damage to Rickerby Park by 4x4 vehicles was also reported.

AM

Cllr Cawley advised of a late night license granted for a Steam gathering event in Rickerby Park. Residents of Rickerby had requested that the situation be monitored.

Cllr Gascoigne reported that the road between the golf course and Newby East was disintegrating and had numerous potholes. Clerk to report to County Council.

AM

Cllr Fox requested that resident parking space entitlement at The Garth were clarified. Clerk to pursue. Also, asked that The Highway Steward be thanked for his work at Crosby, particularly in his efforts to lay salt over previous weeks.

AM

AM

Cllr Alecock requested that the William Howard School Bus be asked to collect/discharge children in Linstock village centre. This is due to the dangers of children crossing the A689 and vehicles discharging children. Clerk to progress. Also, overgrown footpath from Linstock Castle to Morningside. Clerk to pursue. Reported that First Time Sewage Programme was not being made available to Nurseries residents. Clerk to investigate with United Utilities.

AM

AM

AM

SR 548/2/09 Schedule of Correspondence, notices and publications

A schedule of correspondence, notices and publications received since the last meeting was received and noted.

SR 549/2/08 Date of Next Meeting

The next meeting is the Annual Parish Meeting and is scheduled for Wednesday 11th February 2009 at 7.00pm in Crosby Parish Hall, Crosby on Eden.

The meeting closed at 9:45 p.m.



A handwritten signature, possibly 'C. H. ...', is written in black ink. To the right of the signature, the date '11/03/2009' is written in a similar cursive style.

STANWIX RURAL PARISH COUNCIL

Minutes of the meeting of the Stanwix Rural Parish Council held on
Wednesday 11th March 2009 in the Parish Hall, Crosby on Eden.

SR 550/3/09 Apologies for absence

Apologies for absence were received from Cllr G Cawley, A Welsh & P Newstead.

SR 551/3/09 Present

The Chairman, Cllr C Nicholson and Cllr S Alecock, M Fox, P Gascoigne, A Lightfoot, Y Robertson, A Scorer, J Taylor, J Telford & J Watson.

SR 552/3/09 In Attendance

County Cllr J Mallinson, City Cllr M Bowman & City Cllr J Bainbridge.
1 member of the public.

SR 553/3/09 Declarations of Interest

Cllr Lightfoot declared a personal & prejudicial interest in Agenda item 5.4

SR 554/3/09 Minutes of the meeting of the Parish Council held on 11th February 2009

The minutes of the meeting of the Parish Council held on the 11th February 2009 were received, agreed and signed by the Chairman subject to the following amendments:-

SR538/2/08 amend to SR538/2/09

SR538/2/08 amend to read that the meeting was held on the 14th January 2009.

SR549/2/09 amend to read that the date of next meeting is Wednesday 11th March.

SR522/1/09 amend to read that a personal interest was declared in item 9.1.

SR545.9/2/09 amend to include the statement "*The internal auditor's report was again noted*".

SR547/2/09 amend to read that Cllr Fox "*requested that the City Council review the parking arrangements and possibly increase provision at The Garth, Crosby on Eden*".

SR 555/3/09 Public Participation

A resident of Houghton requested an update on allotments. Advised that Cllrs are currently determining areas of suitable land within the village, this matter to be discussed under item 9.6.

SR 556/3/09 Community Policing Report

PCSO P Aiston sent his apologies.

SR 557/3/09 Finance Matters

557.1 Resolved that the following payments be approved:-

PAYEE	DETAILS	AMOUNT	VOU NO.	CHQ NO.
R Hind	Footpath Repairs	1,767.55	393	101211
A McCallum	Nett Salary	859.41	394	101212
	Reimbursements	135.39	395	101213
HM Inland Rev.	Tax & NI	241.50	396	101214
A McCallum	Broadband Reimbursement	90.00	397	101215
Cllr C Nicholson	Broadband Reimbursement	150.00	398	101216
Cllr G Cawley	Broadband Reimbursement	90.00	399	101217
Linstock Jubilee	Third Party Funding	750.00	400	101218
Linstock WI Hall	Hall Hire 18/2/09	20.00	401	101219

557.2 Crosby on Eden Village Hall to authorise the purchase of 100 chairs at a cost of £3302.25 + VAT.

Resolved: estimate approved.

To be
Actioned
By:

AM



557.3 Great North Air Ambulance to consider a grant under Section 137.

Resolved: to approve donation of £100.00.

AM

Cllr Lightfoot left the room at 7:43 p.m.

557.4 Houghton Village Hall to authorise an estimate for £468.00 + VAT for re-pointing work on south wall.

Resolved: to approve payment of £468.00 + VAT.

AM

Cllr Lightfoot re-entered the room at 7:44 p.m.

SR 558/3/09 Planning Matters

558.1 Applications

09/0074 Land to the rear of 42 The Green, Houghton - Variation of conditions 3 (landscaping) and 8 (external stonework) of application 08/1091.

Resolved: that "no observations" be made.

09/0096 East Lodge, Crosby On Eden – Single storey side extension to provide bedroom & study.

Resolved: that "no observations" be made.

1/9/9007 Land south-west of Edenwood, Linstock – Erection of a motor control kiosk and associated access track.

Resolved: that "no observations" be made.

1/9/9008 Land opposite The Bower, Linstock – erection of a motor control kiosk.

Resolved: that "no observations" be made.

Permissions

08/1255 The Croft, Houghton – Erection of a modular, two room temporary building to provide educational facilities and temporary office accommodation for Cumbria Wildlife Trust.

09/0020 & 09/0021 (LBA) Moor House, Rickerby – Conversion and extension of existing single storey building and garage to two storeys to provide additional bedrooms, studio and enlarged utility (revised proposal).

558.2 Cumbria Minerals & Waste Development Framework's Site Allocation Policies and Proposals Map

A letter was received and circulated to Cllrs, inviting comments.

Resolved: No comments necessary.

SR 559/3/09 Clerks Report

SR 529.2/1/09 Meeting Venue

Clerk advised that letter had been received from Houghton school advising that they are unable to accommodate Parish Council meetings. Clerk to book small room in Houghton Village Hall for May 2009 on a trial basis.

SR 542.5/2/09 Linstock Jubilee Fundraising Committee

Funds transferred – see payment schedule.



SR 543.3/2/09 White Moss – Forestry Commission Consultation
Submission sent 24th February 2009.

SR 545.3/2/09 Consulting with Parishioners
See Agenda item 8.7

SR 545.4/2/09 Parking on Village Green
Response sent.

SR 45.6/2/09 Vacancy – Houghton Ward
Vacancy advertised on Notice boards. Clerk received notification of two interested candidate's so far. Also, see Agenda item 8.1

SR 546.1/2/09 Linstock – Groundworks Trust Grant
See Agenda item 9.8

SR546.2/02/09 Crosby to Linstock Footpath & PPI Grant
See payment schedule.

SR 546.3/02/09 Houghton Bench
To be re-painted black or brown.

SR546.4/2/09 Houghton Allotments
See Agenda item 9.6

SR546.5/2/09 Houghton – Property on The Green
Remedial work being undertaken.

SR546.6/2/09 Traffic Regulation Order – A689 Lay-Bys
Reply sent to Highways.

SR547/2/09 Linstock – Proposed Road Closure
D Snowden, Highways Technician has advised that no traffic lights are planned at present, although this may be revised at the time of the road closure, dependant on resident's feedback. Highways will be placing "Residents Access Only" signs at either end of the road, to discourage use.

SR547/2/09 Fly Tipping in Parish & Proposed New Charges
See Agenda item 9.7

SR547/2/09 Damage to Rickerby Park by 4x4 Vehicles
Council Officers aware of problem. Signage to be erected in near future advising that they are acting in an unlawful manner under Section 59 of the Road Traffic Act. This will allow the Police to prosecute and seize vehicles. Police are now undertaking regular highway patrols in the area and have requested that residents take the registration numbers of offending vehicles and report them to the Police. Thanked residents for community support in this issue.

SR547/2/09 Rickerby Park – Late License
Advised that each application for a late night license is judged on its own merits. Residents have the opportunity to object to an application, details of how to do this can be gained from notices posted within the park.

SR547/2/09 Road between Golf Course & Newby East – disintegration
Reported to Highways Hotline Ref. 268909, Advised that Highways Officer will inspect the road and give feedback.

SR547/2/09 The Garth, Crosby – Parking Spaces

Investigation as to the possibility of increased parking provision undergoing.

SR547/2/09 Highway Steward

Thanked for his work at Crosby.

SR547/2/09 Linstock – William Howard Bus

Plumblin (private bus company) are to try alternate route into Linstock. Problems may exist, in that, school bus's not routinely allowed to reverse with children on board and the extra mileage/time involved will incur extra costs which would need to be met by service users.

To be included as an Agenda item for April meeting.

AM

SR547/2/09 Overgrown Footpath – Linstock Castle to Morningside

Work completed 26th February 2009.

SR547/2/09 Linstock – First Time Sewage, connection of The Nurseries

Advised that The Nurseries residents are to be able to connect to the sewage system. The issues regarding the bio disc are still to be resolved.

SR 560/3/09 Administration and Governance Matters

560.1 Vacancy – Houghton Ward

Report was received on draft procedure for co-option of Councillor.

Resolved: Procedures approved. Also, advert to be placed in next edition of Houghton Echo. Deadline for applications to be two weeks after publication date.

CN/AM

560.2 Clerks Training – Open Space Protection Course

Resolved: Clerk to attend at a cost of £35.00

560.3 April Meeting – Change of venue

Resolved: To be at Linstock WI Hall.

560.4 Costings

A Cllr enquired where the costs for Agenda distribution were obtained, as stated in a letter dated 12th January. Clerk advised that this an estimate based on preparation time, travel costs, postage costs, paper, etc.

560.5 Minutes

A Cllr enquired as to if copies of the signed minutes could be distributed to the Council.

Resolved: It was decided unnecessary for copies of signed minutes to be distributed to Cllrs on a regular basis.

560.6 Consulting with Parishoners

A letter was distributed to the Council from Mr A Eales, Head of Planning, Carlisle City Council.

Resolved: To prepare discussion paper on community consultation in respect of major development proposals.

CN/AM

SR 561/3/09 Village Matters

561.1 Houghton Allotments

Councillors suggested two areas of land which may be suitable for allotments.

Resolved: to write to landowners enquiring if they are willing to sell/lease land to Parish Council.

CN/AM

561.2 Crosby Tyre Fire

A letter from Mr G Sutherland, Chair of Cumbria Resilience Forum was received. Concerns were raised as to if salient points had been addressed i.e. notification of hazards to residents, lack of notification to Crosby School and Nursery regarding child health and safety issues, exact location of the fire and the lack of utilisation of local resources such as the Emergency Group.

Resolved: to write again advising of the above.

CN/AM

561.3 Water Supply Interruption

The disruption to water supply on the 16th February and agencies response was discussed.

Resolved: to write to Managing Director, United Utilities, Warrington to voice concern over UU's response.

CN/AM

561.4 Wetheral & Stanwix Neighbourhood Forum Meeting – 5th March

Cllr Nicholson & Fox attended and gave overview of subjects discussed i.e. Making Space for Water presentation and Emergency Planning.

Cllr advised that Environment Agency public 'drop-in' meeting to be held on Wednesday 25th March 2009, 11:00 am to 7:00 pm in Crosby Village Hall to discuss options with residents to reduce flood risk. United Utilities will also be attending. Cllr stated that it was imperative that all agencies work together in a co-ordinated approach and that highway issues must be resolved for the scheme to be successful.

561.5 Carlisle Parish Council Association Meeting – 10th March

Cllr Nicholson & Clerk attended and gave overview of agenda items which included the proposed Youth Zone, the effectiveness of the Highway Steward Scheme and a presentation on the Parish Paths Initiative.

561.6 Tarraby Litter Bin

Advised that a verbal survey of several residents in the area, determined that they did not support a bin in the area.

Resolved: No further action required.

561.7 Fly Tipping

A briefing note was received on the proposed introduction of charges for collection of bulky household waste collections. Advised that residents will get four free collections per annum before charges will be levied.

561.8 Linstock - Groundworks Trust

Chairman reported that Groundwork Trust representatives surveyed the village on 20th February. Suggested projects discussed and a report will be compiled by Groundwork Trust on the projects suggested. Council to receive a copy of the report.

561.9 Emergency Group and Parish Council Meeting with L Gibb, Cabinet Office

Charman reported on meeting held with L Gibb, Assistant Director Community Resilience and Recovery of the Cabinet Office Civil Contingencies Secretariat; Crosby Emergency Group and County Council Officers held on the 2nd March. L Gibb commended the work of the Emergency Group, Crosby Drains Forum and Parish Council and felt it could serve as a model for other parishes and community groups, as an example of collaborative multi-agency working. Communication is now ongoing between the Cabinet Office, Emergency Group and the Parish Council.

561.10 Linstock Playground

Church Commissioners require SRPC to enter into lease agreement for Linstock village greens, before they will sign the landowner consent form necessary for the £10,000 Lottery grant. Solicitor guidance is currently being sought.

Resolved: to form working group when advice from solicitor received.

AM

r Scorer left at 9:05 p.m.

R 562/3/09 Highway Matters

562.1 The Knells

A letter was received from a resident regarding highway issues. Cllr Mallinson and Highway Steward to progress the issues outlined in the letter. Concerns were raised as to if the road was wide enough to accommodate a footpath.

Resolved to write to resident advising of the above.

JM


AM

562.2 Linstock Road Closure

Notification of road closure from 16th March was noted. City Cllr advised that a resident had raised concerns as to if a complete road closure was necessary. Examination by an independent inspector advised that the road closure is necessary.

SR 563/3/09 Councillor Matters

The following matters were raised:-

 Cllr Watson advised that a Houghton resident had requested that the speed limit for Houghton Road be reduced to 20 m.p.h. County Cllr to ascertain options and report to next meeting.

JM

Cllr Taylor enquired if the Chairman had received a copy of an e-mail dated 9th March sent to Cllr Taylor by the Cumbria Association of Local Councils. Chairman confirmed receipt of the e-mail.


Cllr Lightfoot reported that an area of pavement on Houghton Road (before camp entrance) was difficult to traverse due to grass encroachment. Clerk to report to Highway Steward; determine who is responsible for the area; and report to next meeting.

AM

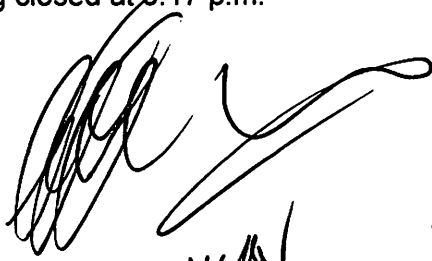
SR 564/3/09 Schedule of Correspondence, notices and publications

A schedule of correspondence, notices and publications received since the last meeting was received and noted.

SR 565/3/09 Date of Next Meeting

 The next meeting is scheduled for Wednesday 8th April 2009 at 7.30pm in Linstock W.I. Hall, Linstock.

The meeting closed at 9:17 p.m.


Cllr Watson
8/04/2009

C11
S

Pool 10/2

2000/10/10



STANWIX RURAL PARISH COUNCIL

Minutes of the meeting of the Stanwix Rural Parish Council held on
Wednesday 8TH April 2009 in Linstock WI Hall, Linstock.

SR 567/4/09 Apologies for absence

Apologies for absence were received from Cllr P Gascoigne, A Lightfoot & J Watson.

SR 568/4/09 Present

The Chairman, Cllr C Nicholson and Cllr S Alecock, G Cawley, M Fox, Y Robertson,
A Scorer, J Taylor, J Telford & A Welsh.

SR 569/4/09 In Attendance

City Cllr J Bainbridge.

SR 570/4/09 Declarations of Interest

The Chairman declared a personal interest in Planning Application 09/0129, the applicant
being known to him.

SR 571/4/09 Minutes of the meeting of the Parish Council held on 11th March 2009

The minutes of the meeting of the Parish Council held on the 11th March 2009 were
received, agreed and signed by the Chairman.

SR 572/4/09 Public Participation

No members of the public were present at the meeting.

SR 573/4/09 Community Policing Report

PC A Wright reported that:-

- There had been an increase in commercial burglaries in the area.
- Two instances of shed/garage break-ins. Items stolen including a pressure washer, compressor, jerry cans and a bike. Two individuals arrested.
- Theft of items from an unattended vehicle at Smithy Croft, Houghton. Opportunist theft, residents asked to be aware.
- Young adults with lurcher type dogs approached by Police at St John's Bridge, Houghton.
- Motorbikes reported on Hadrian's Camp. Landowner advised and is fixing entry point in hedge.
- Anti Social Behaviour – there has been a drop in reported incidents but residents still encouraged to report.
- Crosby On Eden – public disturbance incident attended, investigation still ongoing.
- Speeding vehicles at The Knells – 26% of traffic travelling at speeds of 46 mph or above. Police to monitor and use Radar, Speed Indication Device and Camera Vans.

A Councillor had reported vehicles driving on grass at Rickerby Park and was advised that an Officer would contact him re interview. Cllr had not been contacted. PC Wright advised he would chase up, as this was Carlisle area jurisdiction.

A Councillor asked what speed reduction measures were planned for Crosby On Eden. Cllr Bainbridge advised that he would pass on Cllr concerns to Traffic Police and report back to May meeting. It was also asked that Houghton Road and the 40mph zone of A689 be added to his report.

PC A Wright & PCSO P Aiston left the meeting at 7:55 p.m.

SR 574/4/09 Finance Matters

574.1 Resolved that the following payments be approved:-

PAYEE	DETAILS	AMOUNT	VOU NO.	CHQ NO.
A McCallum	Nett Salary	859.41	1	101220
	Reimbursements	155.99	2	101221
HM Inland Rev.	Tax & NI	241.50	3	101222
Gopak	Crosby Hall Chairs	3797.59	4	101223
Open Spaces Soc.	Open Spaces Training (560.2/3/09)	35.00	5	101224
Great North Air Amb	Donation – Sect 137 (557.3/3/09)	100.00	6	101225
Northern Construct	Houghton Hall – Re-pointing	538.20	7	101226
Staples	Stationery & Stamps	28.11	8	101227
SL Cumbria	Website Fixed	25.00	9	101228

574.2 To note the receipt of £500.00 notice board grant from Carlisle City Council, £1,500 Parish Paths Initiative grant from Cumbria County Council and bank interest payment of £14.57.

574.3 Quarterly Monitoring Report of income and expenditure against budget for the period 1st January to 31st March 2009 was received.

Resolved: to accept the report.

574.4 Accounts to the year ended 31st March 2009 were received.

Resolved: to approve the accounts for 2008/9.

574.5 CALC Annual Subscription 2009/10 – to consider continued membership at a cost of £298.50 and £13.50 annual subscription for Local Council Review Newsletter.

Resolved: to continue membership and approve payment of above.

AM

574.6 Clerk's Salary – to approve national Salary Award increase of £2.75 % from April 2008.

Resolved: to approve increase as above.

AM

574.7 Room Rent – to agree increase of £3.04p/month.

Resolved: to approve increase as above.

AM

SR 575/4/09 Planning Matters

575.1 Applications

09/0074 Land to the rear of 42 The Green, Houghton - Variation of conditions 3 (landscaping) and 8 (external stonework) of application 08/1091 – Notification of amended details.

Resolved: to amend Parish Councils prior submission dated 12th March 2009 and object to the proposed variations, and urge that the boundary wall be constructed to comply with the permission.

09/0129 Drawdykes Castle, Brampton Road – Conversion of former agricultural storage building and piggery to 2no. live/work units with part demolition.

Resolved: that “no observations” be made.

09/0179 Moorend, Crosby Moor, Crosby On Eden – Conversion of existing garage into kitchen/dining.

Resolved: that “no observations” be made.

09/0188 Knells Lodge, The Knells – Single storey rear extension to provide

kitchen including internal alterations (Revised Application)(LBA)

Resolved: to request that, if possible, a way be found to retain, or re-use the partially leaded glazed door identified in applicant's photograph.

09/0213 Walby Farm, Crosby On Eden – Construction of earth banked slurry store.

Resolved: that "no observations" be made.

Permissions

08/1052 Carlisle Lake District Airport – Granted subject to legal agreement.

It was reported that SRPC had been omitted from the Airport Forum membership list. City Cllr J Bainbridge agreed to investigate.

JB

09/0005 Walby Park Farm, Walby – Stone chipping surfacing to car parking area and change of use of agricultural stack yard to staff car parking.

09/0096 East Lodge, Crosby on Eden – Single storey side extension to provide bedroom & study.

Appeals

08/1233 Little Bobbington, The Knells – First floor extension above existing garages to provide a study room (resubmission) – opportunity to modify or withdraw earlier comments.

Resolved: no withdrawal or modification to earlier objection.

575.2 Carlisle City Council Supplementary Planning Documents – notification received of formal consultation and invitation to comment.

Resolved: Clerk to submit comments prior to 24th April 2009.

AM

SR 576/4/09 Clerks Report

SR 560/3/09 Vacancy – Houghton Ward

Vacancy advertised on Notice boards and to be included in Houghton Echo.

Interested candidates advised on procedure via letter, 23rd March 2009.

SR560.6/3/09 Consulting with Parishioners

Clerk and Chairman formulating policy. To be included as an Agenda item at May meeting.

SR 561.1/3/09 Houghton Allotments

Landowners written to 17th March 2009. One landowner reply to date, advising unable to supply land.

SR 561.2/3/09 Crosby Tyre Fire

See Agenda item 9.7

SR 561.3/3/09 Water Supply Interruption

Letter sent to United Utilities 1st April 2009.

SR 562.1/3/09 The Knells

Resident advised on current progress via letter dated 16th March 2009. Highway Steward currently contacting landowner responsible for hedge requesting that it is cut.

SR563/3/09 Speed Limit – Houghton Road

Cllr Mallinson to report to May meeting.

SR 563/3/09 Houghton Road – Overgrown Pavement & Hedge

Highway Steward cut back grass and reported overgrown hedge.

SR 577/4/09 Administration and Governance Matters

577.1 Resignation – Cllrs were notified of Cllr T Roelich's resignation. Vacancy notice displayed on notice boards 19th March 2009.

SR 578/4/09 Village Matters

578.1 Cumbria Wildlife Trust

Open public meeting to be held Monday 18th May at Houghton Village Hall 7pm-9pm. Chairman advised that he had been asked to chair the meeting.

578.2 Low Crosby Flood Alleviation Scheme – Feasibility Study 2009

The Environment Agency (EA) is currently reviewing flooding issues with the aim of developing a long-term approach to the management of flooding in the Low Crosby area. The EA have identified 7 options, their preferred being based upon Option 4a of those identified in the report. EA invited Parish Council to comment by 22nd April 2009.

Resolved: to support the scheme based upon EA Option 4a and;

Further Resolved: to write to other agencies i.e. City Council, County Council, United Utilities, Highways Dept. & Making Space for Water Group (c.c. L. Gibb, Cabinet Office) stressing that it is essential for all agencies to work together to ensure the success of this scheme.

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578.3 Cumbria in Bloom 2010

A report was received to determine if the Parish Council wish to enter the competition.

Resolved: to display details of the competition on notice boards and at village halls. Also, to inform Houghton Echo and Primary Schools in the Parish. Interested parties requested to contact the Clerk.

AM

578.4 William Howard Bus

The possible re-routing of the school bus to Linstock village centre was proposed. Discussions with William Howard School and bus company identify problems regarding the reversing of bus in village centre and the review of charges to pupils.

Resolved: to take no further action at this time as this was deemed a matter involving parents, the bus operator and the school. This does not preclude future Council involvement.

578.5 Linstock Playground

Meeting with Solicitor held. Church Commissioners advised of Parish Councils intention to lease the village green. Lease to be prepared.

578.6 Cumbria Calor Village of the Year Competition 2009

A letter was received inviting entries.

Resolved: to display the letter on notice boards, interested parties to contact the Clerk.

AM

578.7 Tyre Dump Fire, Crosby On Eden

A letter was received from Mr M Smyth, Head of Resilience, Cumbria County Council

Resolved: No further action required.

AM

SR 579/4/09 Councillor Matters

The following matters were raised:-

Cllr Telford advised that residents who intended to connect to the new public sewerage system had only 1 month in which to do so. Clerk to clarify matter with United Utilities

AM

and report.

Cllr Fox reported that the latch was missing from the Crosby playground gate and the gates were in poor general repair. Clerk to inspect and progress.

Also, that the railway test track at the Airport appeared to still be in use. Clerk to enquire as to enforcement action following refusal of planning permission (Appn. No. 07/1090) and report.

Cllr Cawley advised that the bench for Rickerby/Linstock had still not been sited. Clerk to progress.

Cllr Nicholson advised that a site meeting was being arranged by A Taylor, Planning Dept. concerning the Houghton Hall Garden Center footpath. Chairman to advise members of details, when available.

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SR 580/4/09 Schedule of Correspondence, notices and publications

A schedule of correspondence, notices and publications received since the last meeting was received and noted.

SR 581/4/09 Date of Next Meeting

The next meeting is the Annual General Meeting scheduled for Wednesday 13th May 2009 at 7.30pm in **Houghton Village Hall** which will include the annual meeting of the Council.

The meeting closed at 8:45 p.m.



CHAIRMAN

13/05/09